

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)

Regular Governing Board Meeting
Thursday, September 19, 2013
Governing Board Room, Kayenta USD, Kayenta, AZ
(Teleconference was enabled for Board and Public Participation)

Regular Meeting

1. Call to Order

The regular meeting was called to order at 10:30 AM by Shannon Tooke, President

Present – Governing Board: Shannon Tooke, Tuba City Unified School District (*teleconference*)
Margaret Yazzie, Sanders Unified School District (*teleconference*)
Theodore Allen, Chinle Unified School District (*teleconference*)
Curtis Berry, Ganado Unified School
Lavina Smith, Kayenta Unified School District
Wallace Todacheeny, Red Mesa Unified School District
Mary Tom, Pinon Unified School District

Absent – Governing Board: Eugene Kirk, Window Rock Unified School District

2. Pledge of Allegiance

Board President Tooke led the Pledge of Allegiance for Board members and attendees.

3. Welcome and Introductions

KUSD Superintendent Martin welcomed NATIVE Board members and attendees.

4. Citizens Present

In addition to the seven Governing Board members, the NATIVE Interim Superintendent, the NATIVE Secretary, the NATIVE Business Manager, the NATIVE CTE Coordinator, the NATIVE Business Consultant, one site Administrator, three site CTE Directors, two site CTE Secretaries, and 8 students, for a total of 26, were in attendance for all or part of the meeting.

5. Approval of the Agenda

Interim Superintendent Tsosie presented and recommended approval of the agenda.

Motion to approve the agenda, as presented and recommended by Interim Superintendent Tsosie, noting the date change on the agenda from September, 11 to September, 19, was made by Curtis Berry, seconded by Lavina Smith. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: none

6. Presentations and Reports

6.1. Interim Superintendent's Report, included in the Board Agenda Packet DVD, and was summarized by Interim Superintendent Tsosie who referenced the NATIVE status, medical terminology class update, NATIVE Central Campus status, Superintendent's calendar for September, 2013 and proposed calendar for October, 2013.

6.2. NATIVE CTE Coordinator's Report

CTE Coordinator's Report, included in the Board Agenda Packet DVD, and was summarized by the CTE Coordinator Yazzie who referenced the NATIVE District, Red Mesa CTE, Skills NATIVE, and September events. Board member Berry made the recommendation to have the Skills NATIVE event in Ganado in 2015. Board member Todacheeny requested that a Board member be in attendance when a state official is visiting.

Motion to approve the Interim Superintendent's Report and the CTE Coordinator's Report, as presented and recommended by Interim Superintendent Tsosie, was made by Wallace Todacheeny, seconded by Curtis Berry. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

6.3. Site CTE Director's Reports

Clyde McBride, Monument Valley HS CTE Director, reported on the successes of the Monument Valley HS Vet Science Summer Camps, Certification of Veterinarian Assistant Program status, CNA Certification Program status, other CTE program status, and extended an invitation to all NATIVE District students to attend a Central Arizona College visit at Monument Valley High School this fall. Virginia Tsosie, Red Mesa HS CTE Director, reported on the Red Mesa HS CTE programming status, teacher update, and student enrollment.

Joni Sherman, Pinon HS CTE Director, reported on the Pinon HS CTE programming status, teacher update, student enrollment, and job vacancies. Board Member Berry asked Ms. Sherman to elaborate on the Ed Profession Program and the National College Fair. Board Member Tom asked Ms. Sherman to elaborate on the FY13 Carryover Budget.

6.4. Board

6.4.1. Travel Reports

6.4.1.1. On behalf of the NATIVE Board with Board President Tooke's concurrence, Board member Berry and Board member Todacheeny reported on the Board retreat at the Hon-Dah Conference Center on June 28-29, 2013.

Board member Todacheeny welcomed the students in attendance.

6.4.1.2. On behalf of the NATIVE Board with Board President Tooke's concurrence, Board member Berry and Board member Tom reported on the ACTE/AZ Summer Conference at Westin La Paloma Resort on July 14-17, 2013. Board member Berry and Board member Smith recognized Mr. McBride on his CTE Teacher of the Year Award. Board member Todacheeny addressed the students about the conference and how it impacts them. He passed out ACTE/AZ Summer Conference materials to the student attendees. Mr. McBride thanked the Board for their acknowledgment but would like to recognize the students as they are the ones who deserve the award.

6.4.1.3. On behalf of the NATIVE Board with Board President Tooke's concurrence, Board member Berry and Board member Todacheeny reported on the ASBA Summer Leadership Institute on July 25-27, 2013. Board member Allen added to the report.

6.4.2. Upcoming Travel

Board President Tooke presented the upcoming Board travel and advised Board members to contact Board secretary to request Board travel if interested in attending the ASBA County Meetings and the National Indian Education Association Convention.

6.4.3. Financial Report

Charles Waite, Business Consultant, presented via teleconference the 2012/2013 monthly financial reports including cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. All expenditures are well within the budget. Consultant Waite informed the Board the cash balance shown reflects recent funding received from the State. Interim Superintendent Tsosie recommended approval of presented financial reports. Board member Berry inquired about purchases made which Ms. Begay addressed.

Motion to approve the financial report as presented by Charles Waite and recommended by Interim Superintendent Tsosie, was made by Lavina Smith, seconded by Mary Tom. Board secretary recorded member votes with a roll call vote.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

7. Consent Agenda

Interim Superintendent Tsosie recommended approval of consent agenda. Interim Superintendent Tsosie read the consent agenda items

7.1. Minutes of the August 21, 2013 NATIVE Governing Board meeting

7.1.1. FY13 carryover budget requests for Pinon HS (7.1.1.) and Monument Valley HS (7.1.2.)

7.2. WestMec IGA for Lobbying Services

7.3. Revised Central Campus teacher evaluation instrument

7.4. Location of the October Board meeting from Red Mesa High School to Red Valley Cove High School

7.5. Expenditures for meal purchases

7.6. Accounts payable vouchers #1362, #1406, #1407, #1408 and payroll vouchers #4 and #5

Board member Berry inquired of the voucher payments which were addressed by Ms. Begay.

Motion to approve consent agenda items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 as presented and recommended by Interim Superintendent Tsosie, was made by Curtis Berry, seconded by Lavina Smith. Board secretary recorded member votes with a roll call vote.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

8. Unfinished Business

8.1. Interim Superintendent Tsosie presented to the Board members the current Policy BIBA Board Member Conference, Conventions, and Workshops for review. Board President Tooke proposed to revise the policy to include individual budget limits and Board members will no longer be allowed to utilize other members' unused travel funds. Board member Berry verified the current policy and summarized it to the Board members. Board member Berry indicated the current policy does address Board President Tooke's request and recommends the current policy to remain in effect.

Motion to not change the current Policy BIBA was made by Mary Tom, seconded by Curtis Berry.

Board secretary recorded member votes with a roll call vote.

Vote: 4 in favor, 1 opposed, 1 abstained. The motion carried. One Board member did not respond.

9. New Business

9.1. Geri Begay, Business Manager, presented the Business and Financial Consultant services from FY14 to FY18. USFR procurement requirements were followed to determine selection. Ms. Begay recommended approval of C&S Financial Consultants for Business and Financial Consultant services from FY14 to FY18. Board member Berry inquired about a quote which Ms. Begay addressed.

Motion to approve C&S Financial Consultants as the NATIVE Business and Financial Consultant for FY14 through FY18 was made by Margaret Yazzie, seconded by Lavina Smith. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 1 abstained. The motion carried. One Board member did not respond.

9.2. Interim Superintendent Tsosie presented and recommended Katherine Reynolds as Fall Semester, 2013 Medical Terminology VCDL Instructor.

Motion to approve Katherine Reynolds as Fall Semester, 2013 Medical Terminology VCDL Instructor was made by Curtis Berry, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

At 12:20 PM, Board Member Yazzie left the meeting.

10. Next Meeting Agenda Items

Annual Financial Reports and Board Self-Evaluation

11. Announcements

Board member Berry requested to have NATIVE present at the Ganado Unified School District 2013 Parent Conference on October 31, 2013. The next Board meeting will be held at the Red Valley Cove High School. Board member Berry requested training on the VCDL.

12. The next regular Board meeting will be on Wednesday, October 9, 2013, 10:00 AM at Red Valley Cove High School, Red Mesa Unified School District, Red Valley.

13. Adjournment

Motion to adjourn the Board meeting was made by Curtis Berry, seconded by Wallace Todacheeny. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

The Board meeting adjourned at 12:25PM.

Dated this 26th day of September, 2013
Northeast Arizona Technological Institute of Vocational Education



By Ron Tsosie, Interim Superintendent