

**Minutes**  
**NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)**  
**Governing Board Retreat**  
**Friday, June 28, 2013**  
**Restaurant Conference Room, Hon-Day Resort & Conference Center, Pinetop, AZ**

- I. Day one of the retreat was called to order at 1:57 PM (DST) by Vice President Yazzie.
- Present – Governing Board: Shannon Tooke, Tuba City Unified School District  
Margaret Yazzie, Sanders Unified School District  
Eugene Kirk, Window Rock Unified School District  
Lavina Smith, Kayenta Unified School District  
Wallace Todacheeny, Red Mesa Unified School District  
Mary Tom, Pinon Unified School District
- Absent – Governing Board: Theodore Allen, Chinle Unified School District  
Curtis Berry, Ganado Unified School

In addition to the six Governing Board Members, the NATIVE Interim Superintendent, the NATIVE Secretary, the NATIVE Business Manager, the NATIVE CTE Coordinator, 1 NATIVE site Counselor, 2 NATIVE site CTE Directors, for a total of 13, were in attendance for all or part of the meeting.

- II. A Board retreat binder with all presented information was given to all attendees. Interim Superintendent presented the review of District Vision & Mission. Interim Superintendent inquired of meeting attendees' concerns regarding the District Vision & Mission. The meeting attendees did not have any concerns. The Vision & Mission are left as is.
- III. Joni Sherman, Pinon HS CTE Director reported on Pinon HS CTE enrollment, recognized decreasing enrollment and placement issues, spoke about multiple duties and positions as along with being a CTE Director.

Doris Nelson, Ganado HS CTE Director, reported from a PowerPoint on Ganado HS CTE programs, enrollment, placement, recognized decreasing enrollment and placement issues, local administrative direction, combination of programs to cut back on costs, CTE student successes.

Over the border bus routes are a major concern for students attending schools out of area.

Business Manager indicated that verification of 70% of annual budget allocated to the sites which will be presented day two of the retreat.

CTE Directors were thanked for their attendance, reports, and input.

- IV. Break

- V. Interim Superintendent Tsosie opened up the discussion of Central Campus review, needs, and strategies. He addressed having additional sites as Central Campus sites such as Shonto and Hopi to increase enrollment. Other options are community classes, dual enrollment, offer training at the sites.

Interim Superintendent Tsosie reviewed current facilities at the Central Campus. He specifically presented the Hospitality Hogan. Discussion of a Grand Opening was encouraged.

- VI. Construction of Building C needs additional funds to complete. Three options were presented, one is to save funds, two is apply for a Community Facility Grant, and three is to secure a loan through a municipal property corporation. Additional discussion of the loan process included repayment, opportunity, and other entities utilizing a municipal property corporation. Another funding option is the Gates Foundation.
- VII. Meeting adjourned at 4:15 PM (DST).

**Governing Board Retreat**  
**Saturday, June 29, 2013**  
**Board Room, Hon-Day Resort & Conference Center, Pinetop, AZ**

- I. Day two of the retreat was called to order at 9:15 AM (DST) by President Tooke.  
Present – Governing Board: Shannon Tooke, Tuba City Unified School District  
Margaret Yazzie, Sanders Unified School District  
Theodore Allen, Chinle Unified School District  
Curtis Berry, Ganado Unified School  
Eugene Kirk, Window Rock Unified School District  
Lavina Smith, Kayenta Unified School District  
Wallace Todacheeny, Red Mesa Unified School District  
Mary Tom, Pinon Unified School District  
Absent – Governing Board: None

In addition to the eight Governing Board Members, the NATIVE Superintendent, the NATIVE Secretary, the NATIVE Business Manager, the NATIVE CTE Coordinator, 1 NATIVE site Counselor, 1 NATIVE site CTE Director, for a total of 14 were in attendance for all or part of the meeting.

- II. The NATIVE Lodging Operational Plan was presented and discussed. Discussion of management and marketing plan occurred. Board members advised on plan. Concerns addressed were VCDL instruction delivery issues, equipment needed, student written articles, job shadowing components, utilizing a non-local organization to follow, actual operations responsibilities, customer service, career market, and public relations.
- III. Break
- IV. Business Manager Waite presented a budget overview. Mr. Waite showed how the NATIVE District's funding has decreased significantly over a 7 year period. He addressed the average daily membership, funding cap fluctuations, decreased enrollment, funds, legislation, lobbyists' benefits, and the operational budget. Mr. Waite cautioned of the cash balance and the schedule of equalization distribution. Mr. Waite emphasized the importance of increasing student enrollment.
- V. Lunch

- VI. Interim Superintendent Tsosie presented the Technology Plan. The Technology Plan included a needs assessment, technology integration, student learning, leadership, and infrastructure.
- VII. Break
- VIII. Hard copies of the NATIVE Strategic Plans and Goals were provided in the retreat binder. The strategic plans and goals were reviewed and discussed by retreat attendees. The significance of the VCDL network was addressed, including having the NATIVE Board meetings via VCDL. Updated handouts, brochures are to be made available to enhance marketing process. One on one visits with site administrations to encourage CTE enrollment.
- IX. NATIVE CTE Coordinator Yazzie reported on Perkins Legislation, CTSOs, workplace employability skills standards, professional development, Skills NATIVE 2014, equipment inventory.
- X. The retreat adjourned at 5:21 PM.

Dated this 2<sup>nd</sup> day of July, 2013  
Northeast Arizona Technological Institute of Vocational Education



By Ron Tsosie, Interim Superintendent