

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)
Regular Governing Board Meeting
Wednesday, March, 10, 2010
Governing Board Room, Red Mesa USD, Red Mesa, AZ

Meeting

1. The meeting was called to order at 10:30 AM by Board President Pro-tem Margaret Yazzie.
2. Ms. Yazzie led the Pledge of Allegiance for the Board Members and attendees.
3. Mike Kraus, Red Mesa HS BMAS/Marketing CTE Teacher welcomed NATIVE Board Members and meeting attendees.
- 6.3. Under the direction of Mr. Kraus, RMHS CTE teachers presented on the site CTE programs
 - 6.2.1. Travel Reports
 - 6.2.1.1. Board member Smith reported on her attendance to the NIEA Convention, October 20-26, 2009, Milwaukee, Wisconsin.
 - 6.2.1.2. Board member Yazzie reported on her attendance to the ASBA B.O.L.T.S. Workshop, January 28, 2010, Flagstaff.

Board secretary completed the roll call.

Present – Governing Board: Theodore Allen, Chinle Unified School District (arrived 10:50 AM)
Lavina Smith, Kayenta Unified School District
Mary Tom, Pinon Unified School District
Wallace Todacheeny, Red Mesa Unified School District
Margaret Yazzie, Sanders Unified School District

Absent – Governing Board: Eugene Kirk, Window Rock Unified School District
Ambrose Shepherd, Ganado Unified School District
Shannon Tooke, Tuba City Unified School District

4. In addition to the five Governing Board Members, the NATIVE Superintendent, the NATIVE Secretary, the NATIVE CTE Coordinator, 1 NATIVE site Principal/CTE Director, 1 NATIVE site Principal, 3 NATIVE site CTE teachers, 2 NATIVE site physical operations representatives, and 1 NATIVE site CTE data collections clerk, for a total of 16, were in attendance for all or part of the meeting
 5. Board member Allen motioned to approve agenda and to move board travel reports to the next meeting, and to have the site presentation coincide with the lunch break. Board member Allen was informed that the meeting was called to order with the site presentation and travel reports completed prior to his arrival and the assembly of a quorum. Superintendent Leshar recommended additional changes to the agenda to include agenda items 6.4. and 9.1. to be moved to consent agenda items. Board member Allen motioned to approve agenda with completed site presentation, Board travel reports, and to move agenda items 6.4. and 9.1. to consent agenda items as recommended by Superintendent Leshar, seconded by Mary Tom.
- Vote: 5 in favor, 0 opposed, 0 abstained.

6. Presentations and Reports:
 - 6.1. Superintendent's Report
 - 6.1.1. Superintendent Leshar indicated the NATIVE status report is included in written format in the Board meeting CD.
 - 6.1.2. Superintendent Leshar reported that she attended the JTED Superintendent Association meeting. Budget issues are being addressed legislatively. The JTED Superintendent

Association and the Lobbyist report included in the Board CD provides additional information on current legislative directions.

- 6.1.3. Superintendent Leshar indicated that Board meeting CD has an updated cost estimate of Central Campus construction. Board member Shepherd, appointed Board Central Campus Construction representative, actively participates in the Central Campus meetings.
- 6.1.4. Superintendent Leshar invited Board members to attend Skills NATIVE on April 1, to be held at Tuba City HS.
- 6.1.5. Superintendent Leshar indicated that she included information regarding the Northern Arizona CTE Career Expo which will serve our area.
- 6.1.7. Superintendent Leshar presented her calendar for March through May, 2010.

Board member Allen inquired about the Superintendent's report. Superintendent Leshar addressed Board member Allen's concerns.

Motion to approve the Superintendent's report was made by Wallace Todacheeny, seconded by Lavina Smith. Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

6.2. Board

6.2.1. Travel Reports

This was moved to the beginning of the meeting.

6.3. Site Presentation

This was moved to the beginning of the meeting.

6.4. Financial Report

This was moved to consent agenda.

Call to the Public: None

7. Consent Agenda

Superintendent Leshar recommended approval of consent agenda items:

7.1. Minutes of the NATIVE Governing Board meeting on February 10, 2010

Adoption of Window Rock CTE textbooks for Business Management Administrative Services, Marketing, Management & Entrepreneurship, Information Technologies, Drafting and Design Technologies, Allied Health, Transportation Technologies programs, to include

Business Management Administrative Services

Business Management Real-World Applications & Connections Student Edition, McGraw Hill-Glencoe, 2006

Business Management Real-World Applications & Connections Student Activity Workbook, McGraw Hill-Glencoe, 2006

Business Management Real-World Applications & Connections Teacher Annotated Edition, McGraw Hill-Glencoe, 2006

Business Management Real-World Applications & Connections Workbook Teacher Edition, McGraw Hill-Glencoe, 2006

Business Management Real-World Applications & Connections Teacher Resource Binder, McGraw Hill-Glencoe, 2006

Business Management Real-World Applications & Connections Interactive Lesson Planner CD-ROM, McGraw Hill-Glencoe, 2006

Business Management Real-World Applications & Connections Interactive Student Ed CD-ROM, McGraw Hill-Glencoe, 2006

Introduction to Business Student Edition, McGraw Hill-Glencoe, 2008

Introduction to Business; Business Plan Protect Workbook Student Edition, McGraw Hill-Glencoe, 2008

Introduction to Business Student Activity Workbook, McGraw Hill-Glencoe, 2008

Introduction to Business Student Activity Workbook Chapters 1-16, McGraw Hill-Glencoe, 2008

Introduction to Business Student Activity Workbook Chapters 17-35, McGraw Hill-Glencoe, 2008

Introduction to Business Teacher Wraparound Edition, McGraw Hill-Glencoe, 2008

Introduction to Business Teacher Classroom Resources, McGraw Hill-Glencoe, 2008

Introduction to Business; Business Plan Project Workbook Teacher Manual, McGraw Hill-Glencoe, 2008

Introduction to Business Fast File Units 1-11, McGraw Hill-Glencoe, 2008

Introduction to Business Student Activity Workbook Chapter 1-35 Teacher Edition, McGraw Hill-Glencoe, 2008

Introduction to Business TeacherWorks Plus CD-ROM, McGraw Hill-Glencoe, 2008

Introduction to Business ExamView Assessment Suite CD-ROM, McGraw Hill-Glencoe, 2008

Glencoe Business Video Package, McGraw Hill-Glencoe, 2008

Interactive Student Edition CD-ROM, McGraw Hill-Glencoe, 2008

Presentation Plus CD-ROM, McGraw Hill-Glencoe, 2008

Marketing, Management & Entrepreneurship

Marketing Essentials Student Edition, McGraw Hill-Glencoe, 2009

Marketing Essentials BusinessWeek Reader with Case Studies Workbook, McGraw Hill-Glencoe, 2009

Marketing Essentials Marketing Research Project Workbook, McGraw Hill-Glencoe, 2009

Marketing Essentials Math Marketing Workbook, McGraw Hill-Glencoe, 2009

Marketing Essentials School to Career Activity Workbook, McGraw Hill-Glencoe, 2009

Marketing Essentials Student Activity Workbook, McGraw Hill-Glencoe, 2009

Marketing Essentials Teacher Wraparound Edition, McGraw Hill-Glencoe, 2009
Marketing Essentials Teacher Classroom Resource, McGraw Hill-Glencoe, 2009
Marketing Essentials Competitive Workbook, McGraw Hill-Glencoe, 2009
Marketing Essentials Fast File Unit 1-12, McGraw Hill-Glencoe, 2009
Marketing Essentials Student Workbook Teacher Annotated Edition, McGraw Hill-Glencoe, 2009
Marketing Essentials TeacherWorks Plus CD-ROM, McGraw Hill-Glencoe, 2009
Marketing Essentials Interactive Chalkboard CD-ROM, McGraw Hill-Glencoe, 2009

Information Technologies

Discovering Computers Living in a Digital World Workbook Teacher Edition, Cengage Learning, 2010
Discovering Computers Living in a Digital World Student Workbook, Cengage Learning, 2010
Discovering Computers Living in a Digital World Teacher Edition, Cengage Learning, 2010
Discovering Computers Living in a Digital World Workbook Teacher Edition, Cengage Learning, 2010
Discovering Computers Living in a Digital World Instructor Resources CD-ROM, Cengage Learning, 2010
Discovering Computers Living in a Digital World Student Resources CD-ROM, Cengage Learning, 2010
Introduction to Web Design Using Macro-media Dreamweaver Student Edition, McGraw Hill-Glencoe, 2007
Introduction to Web Design Using Macro-media Dreamweaver Student Workbook, McGraw Hill-Glencoe, 2007
Introduction to Web Design Using Macromedia Teacher Resource Manual with CD-ROM, McGraw Hill-Glencoe, 2007
Introduction to Web Design Using Macromedia ExamView Pro Testmaker CD-ROM, McGraw Hill-Glencoe, 2007
Introduction to Web Design Using Microsoft Frontpage Student Edition, McGraw Hill-Glencoe, 2005
Introduction to Web Design Using Microsoft Frontpage Teacher Resource Manual w/ CD-ROM, McGraw Hill-Glencoe, 2005
Professional Web Design: Techniques and Templates (CSS & XHTML) Student Edition, Cengage Learning, 2008
Professional Web Design: Techniques and Templates (CSS & XHTML) Teacher Edition, Cengage Learning, 2008

Drafting and Design Technologies

Applying AutoCAD 2010 Student Edition, McGraw Hill-Glencoe, 2010
Applying AutoCAD 2010 Teacher Edition, McGraw Hill-Glencoe, 2010

Allied Health

Introduction to Sport Medicine & Athletic Training Student Edition, Thomson Delmar Learning, 2011
Introduction to Sport Medicine & Athletic Training Teacher Edition, Thomson Delmar Learning, 2011
Introduction to Sport Medicine & Athletic Training Instructors Resource Center w/ CD-ROM, Thomson Delmar Learning, 2011
Fundamentals of Anatomy and Physiology Student Edition, Thomson Delmar Learning, 2010
Fundamentals of Anatomy and Physiology Teacher Edition, Thomson Delmar Learning, 2010
Fundamentals of Anatomy and Physiology Instructors Resource Center W/ CD-ROM, Thomson Delmar Learning, 2010

Transportation Technologies

Auto Fundamentals Student Text, Goodheart-Willcox, 2005
Auto Fundamentals Student Workbook, Goodheart-Willcox, 2005
Auto Fundamentals Instructor's Manual, Goodheart-Willcox, 2005

- 7.2. The CAD Store as a sole source vendor of CAD academy software
- 7.3. Expenditures for meeting meal services
- 7.4. Accounts payable vouchers #1023, #1024, and payroll vouchers #19, #20
- 6.4. Financial report to include Revenue, Cash Balances, and Monthly Board Report
- 9.1. FY10 Window Rock HS Budget amendment

Motion to approve consent agenda items as recommended by Superintendent Lesher was made by Theodore Allen, seconded by Lavina Smith.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

8. Unfinished Business

- 8.1. Superintendent Lesher recommended approval and adoption of the final reading of Policy BBB—Board Member Oath of Office, BIE—Board Member Insurance/Liability, CBA—Qualifications and Duties of the Superintendent, CBI—Evaluation of the Superintendent, DBF—Budget Hearings and Review/Adoption Process, DBJ—Budget Transfers, DFF—Income from School Sales and Services, DIA—Accounting System, DIE-R—Audits/Financial Monitoring, DJE-R—Bidding/Purchasing Procedures, GCB—Professional Staff Compensation and Contracts, GCBA—Professional Staff Salary Schedules, GCCE—Professional/Support Staff Conferences/Visitations/Workshops, GCF—Professional Staff Hiring, GCMF—Professional Staff Duties and Responsibilities, GCO—Evaluation of Professional Staff Members, GCO-RA—Evaluation of Professional Staff Members, GCQA—Professional Staff Reduction in Force, GCQF—Discipline, Suspension, and Dismissal of Professional Staff Members, IKFA—Early Graduation, JEB—Entrance Age Requirements, JII—Student Concerns, Complaints and Grievances, JII-R—Student Concerns, Complaints and Grievances, JII-EB—Student Concerns, Complaints and Grievances, JK---Student Discipline, JKE—Expulsion of Students, JLCD—

Medicines/Administering Medicines to Students, JLCD-R—Medicines/Administering Medicines to Students, KHB—Advertising in School

Motion to approve and adopt final reading of Policy BBB—Board Member Oath of Office, BIE—Board Member Insurance/Liability, CBA—Qualifications and Duties of the Superintendent, CBI—Evaluation of the Superintendent, DBF—Budget Hearings and Review/Adoption Process, DBJ—Budget Transfers, DFF—Income from School Sales and Services, DIA—Accounting System, DIE-R—Audits/Financial Monitoring, DJE-R—Bidding/Purchasing Procedures, GCB—Professional Staff Compensation and Contracts, GCBA—Professional Staff Salary Schedules, GCCE—Professional/Support Staff Conferences/Visitations/Workshops, GCF—Professional Staff Hiring, GCMF—Professional Staff Duties and Responsibilities, GCO—Evaluation of Professional Staff Members, GCO-RA—Evaluation of Professional Staff Members, GCQA—Professional Staff Reduction in Force, GCQF—Discipline, Suspension, and Dismissal of Professional Staff Members, IKFA—Early Graduation, JEB—Entrance Age Requirements, JII—Student Concerns, Complaints and Grievances, JII-R—Student Concerns, Complaints and Grievances, JII-EB—Student Concerns, Complaints and Grievances, JK—Student Discipline, JKE—Expulsion of Students, JLCD—Medicines/Administering Medicines to Students, JLCD-R—Medicines/Administering Medicines to Students, KHB—Advertising in School as recommended by Superintendent Leshner was made by Theodore Allen, seconded by Lavina Smith.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

8.2. Superintendent Leshner recommended approval and adoption of the final reading of Policy IHB—Special Instructional Programs.

Motion to approve and adopt final reading of Policy IHB—Special Instructional Programs as recommended by Superintendent Leshner was made by Theodore Allen, seconded by Lavina Smith.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

9. New Business

9.1. FY10 budget requests and budget amendments

9.1.1. This was moved to consent agenda.

6.2.2. Upcoming Travel

Superintendent Leshner reminded the NATIVE Board of the upcoming approved travel: Microcomputers in Education Conference, March 15-17, 2010, Tempe, Skills NATIVE, April 4, 2010, Tuba City, 70th Annual National Schools Boards Association Conference, April 10-12, 2010, Chicago, Illinois, and 30th Annual National Association of Career Technical Education Information National Conference, May 11-13, 2010, St. Louis, Missouri, and travel information is included in the Board CD. Board members interested in attending the specified travel should notify Board Secretary to initiate travel arrangements. The upcoming travel memo included a detailed breakdown of Board travel budget, expenditures.

10. Next meeting and work session agenda items: NATIVE legal counsel will attend the work session to review meeting protocol.

11. Announcements: None

12. The next regular Board meeting is scheduled for Wednesday, April 14, 2010, at 10:00 AM at Tuba City USD. A Board Work Session follows.

13. Motion to adjourn meeting was made by Theodore Allen, seconded by Lavina Smith at 11:40 PM.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Dated this 18th day of March, 2010
Northeast Arizona Technological Institute of Vocational Education

By



Karen Leshner, Superintendent