

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)
Regular Governing Board Meeting
Wednesday, July 14, 2010
Governing Board Room, Pinon USD, Pinon, AZ

Public Hearing

- A. The public hearing was called to order at 10:48 AM by NATIVE Board President Shannon Tooke, who turned the public hearing over to Business Manager Charles Waite.
- B. Mr. Waite told the public hearing attendees that the presented budget is the budget proposed on June 9, 2010. The purpose of the public hearing is to give the public the opportunity to discuss the proposed budget. The proposed budget includes the 2% increase as presented and recommended during the June Board meeting. Since the State is still adjusting the budget, it will probably be necessary to revise our budget once the final figures are released. The public hearing and proposed budget were posted and advertised on the Arizona Department of Education website as legally required. The FY11 budget was presented on the revised forms provided by the State.
- C. The public was invited to ask questions about the NATIVE FY11 Expenditure Budget. No one inquired about the NATIVE FY11 Expenditure Budget.
- D. President Tooke adjourned the public hearing at 10:52 AM.

Meeting

- 1. The regular meeting was called to order at 10:53 AM by Shannon Tooke, Board President
Present – Governing Board: Shannon Tooke, Tuba City Unified School District
Eugene Kirk, Window Rock Unified School District (*arrived 11:48 AM*)
Theodore Allen, Chinle Unified School District
Mary Tom, Pinon Unified School District
Wallace Todacheeny, Red Mesa Unified School District
Margaret Yazzie, Sanders Unified School District
Absent – Governing Board: Ambrose Shepherd, Ganado Unified School District
Lavina Smith, Kayenta Unified School District
 - 2. Board President Tooke led the Pledge of Allegiance for Board Members and attendees.
 - 3. Larry Wallen, Pinon USD Superintendent, welcomed NATIVE Board Members and meeting attendees.
 - 4. In addition to the six Governing Board Members, the NATIVE Superintendent, the NATIVE Secretary, the NATIVE Business Manager, NATIVE CTE Coordinator, 1 NATIVE site CTE Director, 1 NATIVE site High School Principal, 1 NATIVE site Superintendent, 1 NATIVE site administrator, for a total of 14, were in attendance for all or part of the meeting
 - 5. Superintendent Leshner recommended that the agenda be approved. Theodore Allen motioned to approve agenda as recommended by Superintendent Leshner, seconded by Margaret Yazzie.
- Vote: 4 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: None

- 6. Presentations and Reports:
 - 6.1. Superintendent's Report

- 6.1.1. Superintendent Lesher indicated the NATIVE Superintendent's report is included in the Board meeting CD. The state has not aggregated its SAIS data recently so the data still needs to be refreshed to show accurate enrollment numbers..
- 6.1.2. Superintendent Lesher indicated the NATIVE Board Retreat schedule is included in the Board meeting CD. The NATIVE Board retreat will be on July 27-29, 2010, Hon-dah Resort, Pinetop, Arizona. The Board retreat location was chosen based on availability, and lodging rates.
- 6.1.3. Superintendent Lesher reported that NATIVE will offer the state license tests on July 26 at Valley HS, and July 29 at Monument Valley HS.
- 6.1.4. Superintendent Lesher presented information on the upcoming Board member elections, and announced vacancies from Coconino, Navajo, and Apache counties.
- 6.1.5. Superintendent Lesher presented updated Erate 12 approval information. Board member Allen inquired about the Erate reimbursement and discount process. Superintendent Lesher addressed Board member Allen's concerns.

Motion to approve the Superintendent's report was made by Theodore Allen, seconded by Margaret Yazzie.

Vote: 4 in favor, 0 opposed, 0 abstained. The motion carried.

6.2. Board

6.2.1. Travel Reports

6.2.1.1. Board member Shepherd was not in attendance to give a travel report to the ASBA Spring Legal Seminar, March 5, 2010, Flagstaff.

6.2.1.2. Board members Todacheeny, Allen, and Tom reported their attendance to the NATIVE Central Groundbreaking Ceremony, June 16, 2010, Kayenta. They enjoyed the event, were pleased with the attendance, but were disappointed in the lack of media coverage.

6.2.1.3. Board members Tooke, Todacheeny, Yazzie, and Allen reported their attendance to the ASBA Delegate Assembly, June 25-27, 2010, Fairmont Scottsdale/Phoenix, Scottsdale. President Tooke explained her efforts to move forward the NATIVE proposal for ASBA to lobby for an annual review of state travel rates. Board Member Allen encouraged the Board to work with site Board members to solicit their support for next year's Delegate Assembly.

6.2.2. Upcoming Travel

Superintendent Lesher presented the upcoming Board travel and advised that Board members contact Board secretary to confirm Board travel.

6.3. Site Presentation

No site presentation was given as school was not in session.

6.4. Financial Report

Business Manager Waite presented the 2009/2010 monthly financial reports that included cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. Superintendent Lesher recommended approval of financial reports as presented by Mr. Waite. Board member Allen inquired about the effect of our declining enrollment. Mr. Waite provided additional information to clarify the issue.

Motion to approve the Financial Report as recommended by Superintendent Lesher was made by Theodore Allen, seconded by Mary Tom.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

7. Consent Agenda

Superintendent Lesher recommended approval of consent agenda items:

7.1. Minutes of the NATIVE Governing Board meeting on June 9, 2010

7.2. Site FY11 budget requests (FY10 carryover) for Monument Valley HS, Window Rock HS, Ganado HS, Chinle HS

7.3. Contract renewal with Verde Consulting SAIS attendance reporting

7.4. Windsor Management Group as sole source for Infinite VISIONS Fund Accounting Software

7.5. Superintendent Lesher and CTE Coordinator Gilmore as evaluators for FY10/11

7.6. Expenditures for meeting meal services

7.7. Accounts payable vouchers #1038, #1039, and payroll vouchers #28, #29, #30

Motion to approve consent agenda items as recommended by Superintendent Lesher was made by Theodore Allen, seconded by Margaret Yazzie.

Vote: 4 in favor, 0 opposed, 1 abstained. The motion carried.

8. Unfinished Business

8.1. Superintendent Lesher presented the NATIVE/Site IGA extension for two more years.

Superintendent Lesher recommended approval of the presented NATIVE/Site IGA extension.

Motion to approve NATIVE/Site IGA extension as presented and recommended by Superintendent Lesher was made by Theodore Allen, seconded by Margaret Yazzie.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

8.2. Superintendent Lesher recommended approval of the Governing Board Retreat to be held at Hon-dah Resort, Pinetop, July 27-29, 2010

Motion to approve Governing Board Retreat, Hon-dah Resort, Pinetop, July 27-29, 2010, was made by Theodore Allen, seconded by Margaret Yazzie.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

The meeting recessed for lunch at 12:00 PM.

The meeting resumed at 1:03 PM.

9. New Business

9.1. Superintendent Lesher recommended adoption of the FY10/11 Expenditure Budget as presented during the Public Hearing. Board member Allen inquired about the FY10/11 Expenditure Budget. Business Manager Waite addressed Board member Allen's inquiry.

Motion to adopt FY11 Proposed Expenditure Budget as presented and recommended by Superintendent Lesher was made by Margaret Yazzie, seconded by Theodore Allen.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

9.2. Superintendent Lesher presented certification of projected ending FY10 Cash Balance. The certification is required by the Navajo County. Board member Allen inquired about the set up of the Cash Balance form. Business Manager Waite addressed Board member Allen's inquiry. Superintendent Lesher recommended approval of certification of projected ending FY10 Cash Balance as presented and addressed by Business Manager Waite.

Motion to approve certification of projected ending FY10 Cash Balance as presented and recommended by Superintendent Lesher was made by Margaret Yazzie, seconded by Mary Tom.

Vote: 4 in favor, 0 opposed, 1 abstained. The motion carried.

9.3. Superintendent Lesher presented the Nurse Assistant Training Program Manager Job description. Board member Allen inquired about the current cost associated with the nursing program. Superintendent Lesher addressed Board member Allen's inquiry. Board member Allen requested a cost analysis be provided during the next Board meeting.

Motion to approve the Nurse Assistant Training Program Manager job description as presented and recommended by Superintendent Lesher, with the exception a Nursing Program cost analysis be provided during the next Board meeting was made by Theodore Allen, seconded by Eugene Kirk.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

9.4. Superintendent Lesher presented the FY10 CTE program evaluations. Board member Allen inquired about the program evaluations. Both CTE Coordinator Gilmore and Superintendent Lesher addressed Board member Allen's concerns. Superintendent Lesher recommended approval of the FY10 CTE program evaluations.

Motion to approve FY10 CTE program evaluations as presented and recommended by Superintendent Lesher was made by Wallace Todacheeny, seconded by Margaret Yazzie.

Vote: 4 in favor, 0 opposed, 1 abstained. The motion carried.

10. Next Meeting Agenda Items: Travel reports, nursing program cost analysis.

11. Announcements: None

12. The next regular Board meeting is scheduled for Wednesday, August 11, 2010, at 10:00 AM at Ganado USD. The Board retreat is scheduled for July 27-29, 2010, Hon-dah Resort, Pinetop.

13. Motion to adjourn meeting was made by Theodore Allen, seconded by Margaret Yazzie at 1:54 PM.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Dated this 19th day of July, 2010
Northeast Arizona Technological Institute of Vocational Education

By



Karen Lesher, Superintendent