

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)
Regular Governing Board Meeting
Wednesday, November 10, 2010
Governing Board Room, Red Mesa USD, Red Mesa, AZ

Meeting

Board member Smith motioned to have Board member Shepherd preside over the meeting, seconded by Mary Tom.

Vote: 4 in favor, 0 opposed, 0 abstained. The motion carried.

1. The regular meeting was called to order at 10:20 AM by Ambrose Shepherd, President Pro Tem
Present – Governing Board: Theodore Allen, Chinle Unified School District
Lavina Smith, Kayenta Unified School District
Ambrose Shepherd, Ganado Unified School District
Mary Tom, Pinon Unified School District
Wallace Todacheeny, Red Mesa Unified School District
Absent – Governing Board: Shannon Tooke, Tuba City Unified School District
Eugene Kirk, Window Rock Unified School District
Margaret Yazzie, Sanders Unified School District
2. President Pro Tem Shepherd led the Pledge of Allegiance for Board Members and attendees.
3. Virginia Tsosie, Red Mesa HS CTE Director, welcomed NATIVE Board Members and meeting attendees.
4. In addition to the five Governing Board Members, the NATIVE Superintendent, the NATIVE Secretary, the NATIVE Business Manager, the NATIVE CTE Coordinator, 3 NATIVE site CTE Directors, 2 NATIVE site CTE secretaries, 2 NATIVE site CTE teachers, for a total of 16, were in attendance for all or part of the meeting
5. Superintendent Leshar recommended that the agenda be approved. Lavina Smith motioned to approve agenda as recommended by Superintendent Leshar, seconded by Mary Tom.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: None

6. Presentations and Reports:
 - 6.1. The Superintendent's Report, included in the Board Agenda Packet DVD, was summarized by Superintendent Leshar. Newly elected Board members Allen, Todacheeny, Tom, and Smith were congratulated. Kayenta Township Special meeting request denial, and central campus construction update were presented. Board member Allen encouraged the expeditious completion of the NATIVE central campus. The Superintendent reminded the Board that her contract ends in June, 2011, and her evaluation should be finalized at the December Board meeting, as per Board policy CBI. Board member Allen inquired about the UVU CBJT Grant partnership training services. CTE Coordinator Gilmore described the training.

Motion to approve the Superintendent's report was made by Theodore Allen, seconded by Lavina Smith.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

6.2. Board

6.2.1. Travel Reports

- 6.2.1.1. Board member Shepherd reported on his attendance to the ASBA Spring Legal Seminar, March 5, 2010, Flagstaff. He found the sessions on the Open Meeting Law and on Board member responsibilities very informative.

- 6.2.1.2. Board member Shepherd reported on the ASBA Delegate Assembly, June 25-27, 2010, Scottsdale, which he appreciated the opportunity to attend.
- 6.2.1.3. ASBA Law Conference attendance was reported on by attendees Allen and Todacheeny. Both found the sessions informative and worth attending.
- 6.2.1.4. Board members Todacheeny, Allen, and Tom reported on their attendance to the NSBA T+L Conference, October 19-23, 2010. Attendees reported the Conference was technologically informative and provided strategies to incorporate more technology into the classroom.

6.2.2. Upcoming Travel

Superintendent Leshar presented the upcoming Board travel and advised Board members to contact Board secretary to confirm Board travel. Board members Allen and Todacheeny expressed interest in attending the ASBA Winter Conference, but both have insufficient travel fund balances. Board travel policy allows for travel reimbursement for Board members with a positive travel budget balance.

6.3. Site Presentation

RMHS CTE teachers Kraus and Smiley reported on the Marketing and Graphic Arts programs at Red Mesa HS. RMHS CTE Director, Virginia Tsosie invited the NATIVE Board to visit the RMHS CTE classrooms. She expressed her appreciation of the NATIVE administration.

6.4. Financial Report

Business Manager Waite presented the 2010/2011 monthly financial reports that included cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. All expenditures are well within the budget.

Motion to approve the Financial report was made by Lavina Smith, seconded by Mary Tom.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

7. Consent Agenda

Superintendent Leshar recommended approval of consent agenda items:

- 7.1. Minutes of the NATIVE Governing Board meeting on October 13, 2010.
- 7.2. FY10 carryover and FY11 budget requests for Chinle HS, Pinon HS, Red Mesa HS, Monument Valley HS, Ganado HS, and Tuba City HS.
- 7.3. Final reading and adoption Policy Advisories Manual Introduction (JTED), BBBB—Board Member Oath of Office, BE—School Board Meetings, BEC—Executive Sessions/Open Meetings, BEDA—Notification of Board Meetings, BEDG—Minutes, BEDG-R—Minutes, DFF—Income from School Sales and Services, DJE—Bidding/Purchasing Procedures, ECB—Buildings and Grounds Maintenance, EEAE—Bus Safety Programs, EHB-R—Data/Records Retention, GCO-RA—Evaluation of Professional Staff Members, IGD—Curriculum Adoption, IHB-R—Basic Instructional Programs, IHBHD—Online/Concurrent/Correspondence Courses, IHBHD-R—Online/Concurrent/Correspondence Courses, IKE—Promotion and Retention of Students, IKE-RB—Promotion and Retention of Students, JE—Student Attendance, JFAB—Tuition/Admission of Nonresidential Students, JHD—Exclusions and Exemptions from School Attendance, JHD-R—Exclusions and Exemptions from School Attendance, JHD-EB—Exclusions and Exemptions from School Attendance, JICI—Weapons in School, JK—Student Discipline, JLCB-E—Immunization of Students, JLDA—School Counselors and Psychologists, KB—Parental Involvement in Education, KB-EB—Parental Involvement in Education, KHB—Advertising in Schools
- 7.4. Final reading and adoption of Policy Advisory and policy documents Policy Advisory No. 400; BCB – Board Member Conflict of Interest, Policy Advisory No. 401; DJE — Bidding/Purchasing Procedures, DJE-R — Bidding/Purchasing Procedures, Policy Advisory No. 402 ; GBEEA — Staff Conflict of Interest
- 7.5. NATIVE Superintendent to apply for Erate funds for NATIVE for Funding Year July 1, 2011 through June 30, 2012, and to be the authorized signatory
- 7.6. Adoption of Chinle CTE textbooks for Accounting program, to include
 - Accounting: 1st year Course—2007 Edition, Accounting Student Edition Textbook by Glencoe Publishing, Copyright 2007*
 - Accounting: 1st year Course—2007 Edition, Accounting Study Guides by Glencoe Publishing, Copyright 2007*
 - Accounting: 1st year Course—2007 Edition, Accounting Teachers Edition by Glencoe Publishing, Copyright 2007*
 - Accounting: 1st year Course—2007 Edition, Accounting Software by Glencoe Publishing, Copyright 2007*

7.7. Expenditures for meeting meal services

7.8. Accounts payable vouchers #1013, #1014, #1015, #1016, and payroll vouchers #108, #109.

Motion to approve consent agenda items was made by Theodore Allen, seconded by Lavina Smith.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

8. Unfinished Business

8.1. The Board self-evaluation instrument was given to Board members in attendance. Board members were instructed by Board President Pro Tem Shepherd to bring the completed evaluation to the next Board meeting so Board secretary can tally the results.

9. New Business

9.1. Superintendent Leshar presented information to appoint a NATIVE Board member as ASA/ASBA Annual Conference NATIVE delegate, Arizona Biltmore Resort, December 15-17, 2010.

Superintendent Leshar recommended that the NATIVE Board President be appointed to serve as ASA/ASBA Annual Conference delegate, and the NATIVE Board Vice President to be appointed to serve as ASA/ASBA Annual Conference alternate delegate.

Motion to approve to appoint the NATIVE Board President be appointed to serve as ASA/ASBA Annual Conference delegate, and the NATIVE Board Vice President to be appointed to serve as ASA/ASBA Annual Conference alternate delegate as recommended by Superintendent Leshar was made by Mary Tom, seconded by Theodore Allen.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

9.2. Superintendent Leshar presented out-of-state travel to attend the ACTE Conference, Las Vegas, Nevada, December 2-5, 2010, for Board members, Superintendent and CTE Coordinator.

Superintendent Leshar recommended approval of out-of-state travel to attend the ACTE Conference, Las Vegas, Nevada, December 2-5, 2010, for Board members, Superintendent and CTE Coordinator.

Motion to approve out-of-state travel to attend the ACTE Conference, Las Vegas, Nevada, December 2-5, 2010, for Board members, Superintendent and CTE Coordinator as presented by Superintendent Leshar was made by Lavina Smith, seconded by Theodore Allen. Board member Shepherd requested Board member laptop training during the travel.

Vote: 4 in favor, 0 opposed, 1 abstained. The motion carried.

9.3. Superintendent Leshar presented a congratulatory letter to President-elect Shelly and Vice President-elect Jim. President-elect Shelly has been supportive of the NATIVE District and its initiatives. Superintendent Leshar recommended approval of the presented congratulatory letter to President-elect Shelly and Vice President-elect Jim.

Motion to approve congratulatory letter to President-elect Shelly and Vice President-elect Jim as presented and recommended by Superintendent Leshar was made by Lavina Smith, seconded by Mary Tom.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

The meeting recessed for lunch at 12:16 PM.

The meeting resumed at 12:56 PM.

9.4. Superintendent Leshar presented information about the creation of a Governing Board advisory committee, Policy BDF, to be comprised of the site CTSO Presidents. Board member Allen expressed his support of establishing a student advisory committee and explained his rationale. Board member Allen stated that a student advisory committee would be a resource for the Board to gather ideas from students and could be used as a recruitment tool for central campus students. Superintendent Leshar indicated that there would be challenges in setting up a student committee, including travel, school absences, purpose, and meeting times, but advised that the creation of a Governing Board student advisory committee to be comprised of the site CTSO Presidents, could provide needed site information from a student's perspective. The Board Policy requires the Board President to establish the guidelines for the committee, including the purpose, meeting and report dates, and meeting support, which must receive Board approval before the committee can meet.


Motion to approve creation of a Governing Board advisory committee, as per Policy BDF, to be comprised of the site CTSO Presidents as presented was made by Wallace Todacheeny, seconded by Lavina Smith.

Vote: 4 in favor, 0 opposed, 1 abstained. The motion carried.

9.5. Superintendent Leshner and Board members began to discuss a work session date for Policy review of BEDC, BID, BEDD, BIBA, as requested by Board member Allen. Two Board members left the meeting so no action could be taken.

Due to lack of a quorum, President Pro Tem Shepherd adjourned the meeting at 1:15 PM, with confirmation from Board members Tom and Smith.

Dated this 18th day of November, 2010
Northeast Arizona Technological Institute of Vocational Education

By 
Karen Leshner, Superintendent