

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)

Regular Governing Board Meeting
Wednesday, September 9, 2009
High School Library, Window Rock USD, Fort Defiance, AZ

Meeting

1. The meeting was called to order at 10:48 AM by Board President Margaret Yazzie. Ms. Yazzie requested that Board Member Shepherd preside over the meeting due to health reasons.

Present – Governing Board: Margaret Yazzie, Sanders Unified School District
Theodore Allen, Chinle Unified School District (*left meeting at 12:57 PM*)
Ambrose Shepherd, Ganado Unified School District
Lavina Smith, Kayenta Unified School District
Mary Tom, Pinon Unified School District
Eugene Kirk, Window Rock Unified School District

Absent – Governing Board: Wallace Todacheeny, Red Mesa Unified School District
Shannon Tooke, Tuba City Unified School District

2. Mr. Shepherd led the Pledge of Allegiance for the Board Members and attendees.
3. Tommy Yazzie, Window Rock HS principal, welcomed NATIVE Board Members and meeting attendees.
4. In addition to the six Governing Board Members, the NATIVE Superintendent, the NATIVE secretary, the NATIVE business manager, the NATIVE CTE coordinator, 3 NATIVE site CTE directors, 1 NATIVE site principal/CTE director, 1 NATIVE site principal, 1 NATIVE site CTE secretary, 1 NATIVE site CTE teacher, 15 NATIVE site Hospitality class students, and 1 NATIVE site community member, for a total of 33, were in attendance for all or part of the meeting.
5. Superintendent Leshar recommended that the agenda be approved. Motion to approve the meeting agenda as recommended by Superintendent Leshar was made by Lavina Smith, seconded by Mary Tom
Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.
6. Motion to approve the minutes of the NATIVE governing Board meeting of August 12, 2009, as recommended by Superintendent Leshar, was made by Mary Tom, seconded by Eugene Kirk.
Vote: 6 in favor, 0 opposed, 1 abstained. The motion carried.

Call to the Public: None

7. Presentations and Reports:

- 7.1. Superintendent's Report

- 7.1.1. Superintendent Leshar announced demographics and attendance files are due September 15, 2009. Red Mesa HS is the first to submit required attendance files. Initial preparation has begun for NATIVE District central campus classes to be offered at the District office beginning January, 2010. Classes under consideration to be offered are graphic arts and an adult education class that will utilize the distance learning equipment. Regular teleconference meetings and site meetings with NATIVE site CTE directors will be scheduled throughout the school year.
- 7.1.2. Superintendent Leshar reported that meetings with Dine' College, NTC, NHA and Navajo Nation Education Committee had successful outcomes. The Navajo Nation Education Committee voted to support the NATIVE Central Campus and will follow-up with a resolution. Navajo Housing Authority included the NATIVE Central Campus in its Board Meeting agenda as a possible construction project. NATIVE's legal counsel reviews contracts

and funding negotiations and makes recommendations, prior to NATIVE administration requesting Board action.

7.1.3. Superintendent Leshar indicated that NATIVE project manager O'Malley negotiated for the price percentage for the central campus with the Board approved architects. Superintendent Leshar, Coordinator Gilmore, and Business Manager Waite were involved with the process and believe that the best price percentage was obtained.

7.1.4. Superintendent Leshar reported that a State Budget for education was approved after the Superintendent's report had been finalized. Early review of the newly approved state education budget showed less cuts for school districts than anticipated.

7.1.5. Superintendent Leshar presented her updated calendar for September and October, 2009.

Motion to approve the Superintendent's report was made by Theodore Allen, seconded by Lavina Smith.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

7.2. Board

7.2.1. Travel Reports

7.2.1.1. Board members Yazzie and Shepherd reported that they attended ACTEAZ Summer Conference during the week of July 19, 2009, Tucson, Arizona. Board members indicated that the conference provided good information, and they received information on new CTE trends and use of technology throughout the state and nationwide.

7.2.1.2. Board member Allen reported that he attended the Dine' College meeting, August 25, 2009, Tsaile, Arizona. It was a positive meeting opening the door for a partnership with Dine' College, possibly creating for a new source for dual credit for NATIVE District students.

7.2.2. Upcoming Travel

Superintendent Leshar reminded the NATIVE Board of the upcoming approved travel: ASBA County meetings; Apache-October 20, Chinle, Navajo-October 21, Kayenta, Coconino-October 22, Tuba City, and NSBA T+L Conference, October 28-30, Denver Colorado, and National Indian Education Association Convention, October 22-25, Milwaukee, Wisconsin is included in the Board CD. Board members interested in attending the specified travel should notify Board Secretary to initiate travel arrangements.

7.3. Site Presentation

Terry Bright, Window Rock HS CTE hospitality teacher and her FCCLA officers reported on their program activities and goals.

7.4. Financial Report

Business Manager Waite presented the 2008/2009 and 2009/2010 monthly financial reports that included the cash balance, revenue, monthly Board report, and site reports. He explained that final expenditures were made out of the FY09 budget. Cash balances are very good, in spite of the fact that the state has not dispersed any funds since May, 2009. All financial records have been reconciled with the county school superintendent's and county treasurer's offices. Mr. Waite presented the M&O, unrestricted and soft capital budgets, expenditures, and unencumbered balances to the NATIVE Board. Funds that should have been released to NATIVE will be accounted for in the FY2010 balance.

Overall fiscal 2009 budget will be carried into the new year with no expected loss. Superintendent Leshar recommended approval of the financial report as presented by Mr. Waite.

Motion to approve the financial report as recommended by Superintendent Leshar was made by Lavina Smith, seconded by Margaret Yazzie.

Vote: 6 in favor, 0 opposed, 1 abstained. The motion carried.

8. Consent Agenda

Superintendent Leshar recommended approval of consent agenda items:

8.1. Klein as sole source for iT21 Intro to Computer Applications

8.2. Erate 360 Consulting Services Flat fee contract

8.3. Expenditures for meeting meal purchases

8.4. Accounts payable vouchers #9036, #9037, #1004, #1005, #1006, and payroll vouchers #3, #4

Motion to approve consent agenda items 8.1. through 8.4. as recommended by Superintendent Leshar was made by Theodore Allen, seconded by Lavina Smith.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

9. Unfinished Business

- 9.1. Superintendent Lesher recommended the NATIVE Board approve BCDM/Barduson Contract subject to final approval as to form by District's Legal Counsel and to authorize the Superintendent to execute the contract for NATIVE Central Campus Architectural and Engineering services.

Motion to approve the contract with BCDM/Barduson Architects contingent upon legal counsel final review, and to authorize the Superintendent to execute the Agreement between the Architect and NATIVE District after the final terms of the agreement have been reviewed and approved as to form by the NATIVE District's legal counsel as presented and recommended by Superintendent Lesher was made by Margaret Yazzie, seconded by Lavina Smith. Board members Shepherd and Allen inquired about contract, and Board member Shepherd recognized the work that had gone into the contract development. Superintendent Lesher addressed Board members' comments.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

10. New Business

10.1.

- 10.1.1. Superintendent Lesher presented the Monument Valley HS FY09 carry over budget request. The budget request listed one item for fund 610 unrestricted capital, portable livestock panels for \$30,000. Superintendent Lesher said the budget request met fiscal guidelines and recommended approval of the presented budget, with concurrence of the NATIVE staff.

Motion to approve Monument Valley HS FY09 carryover budget as presented and recommended by Superintendent Lesher was made by Lavina Smith, seconded by Margaret Yazzie.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

- 10.1.2. Virginia Tsosie, Red Mesa HS CTE director presented the FY10 NATIVE budget that utilizes FY09 carryover amounts. The presented budget allocated funds in instruction-salaries, employee benefits, and supplies of \$123,417, support services-salaries, employee benefits, other purchased services, and supplies of \$13,000, for a total budget amount for M&O of \$136,417. Superintendent Lesher, with concurrence from the NATIVE staff, recommended approval of the presented budget.

Motion to approve FY09 carryover budget for Red Mesa HS as presented and recommended by Superintendent Lesher was made by Margaret Yazzie, seconded by Mary Tom.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

- 10.1.3. Mary Goy, Chinle HS CTE director presented the FY10 NATIVE budget that utilizes FY09 carryover amounts. The presented budget allocated funds in instruction-salaries, employee benefits, purchased property services, other purchased services, supplies, and other expenses of \$304,592.77, support services-salaries, employee benefits, purchased professional services, purchased property services, other purchased services, supplies and other expenses of \$109,193.73, unrestricted capital of \$160,985.27 and soft capital of \$73,118.05, for a grand total FY09 carryover budget of \$647,889.82. Superintendent Lesher, with concurrence from the NATIVE staff, recommended approval of the presented budget.

Motion to approve FY09 carryover budget for Chinle HS as presented and recommended by Superintendent Lesher was made by Theodore Allen, seconded by Lavina Smith.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

Lunch was made available to Board members and meeting attendees.

- 10.1.4. Catherine Begay, Window Rock HS CTE director presented the FY10 NATIVE revised budget that utilizes FY09 carryover amounts. The presented budget allocated funds in instruction-purchased property services, supplies of \$18,000, support services-salaries, employee benefits, purchased professional services, purchased property services, other purchased services, supplies, and other expenses of \$42,672, for a sub-total budget amount for M&O of \$60,672.00, a sub-total budget for Unrestricted Capital of \$103,750, and a sub-total budget of Soft Capital of \$900, for a grand total budget of \$165,322 utilizing FY09 NATIVE carryover funds. The Window Rock CTE director explained that the presented budget does not include the entire carryover amount. Superintendent Lesher, with concurrence from the NATIVE staff, recommended approval of presented budget.

Motion to approve FY09 carryover budget for Window Rock HS as presented, and recommended by Superintendent Leshner, was made by Eugene Kirk, seconded by Margaret Yazzie.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

10.2. Superintendent Leshner recommended approval of out-of-state Board travel to attend the T+L Conference, October 27-30, 2009, Denver, Colorado.

Motion to approve out of state Board travel to attend the T+L Conference, October 27-30, 2009, as presented and recommended by Superintendent Leshner was made by Margaret Yazzie, seconded by Eugene Kirk. Board member Shepherd inquired about rental of a scooter to assist with his handicap and other options for him to attend out of state travel.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

11. Next meeting agenda items: Work session, Board member travel reports, annual financial report, audit RFP outcome, site budget requests, contractor architect contracts.

12. Announcement: Navajo Nation Fair

Work session will be combined with the October Board meetings.

13. The next regular Board meeting is scheduled for Wednesday, October 14, 2009, 10:00 AM at Chinle USD, followed by a work session

14. Motion to adjourn meeting was made by Eugene Kirk, seconded by Lavina Smith at 1:23 PM

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Dated this 15th day of September, 2009

Northeast Arizona Technological Institute of Vocational Education

By



Karen Leshner, Superintendent