

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)

Regular Governing Board Meeting

Wednesday, June 20, 2018

Hospitality Classroom, NATIVE District Central Campus, Kayenta, Arizona
(Teleconference was enabled for Board and Public Participation)

Regular Meeting

1. Call to Order

The regular meeting was called to order at 10:00 AM by Leroy Shingoitewa, President

Present – Governing Board: Leroy Shingoitewa, Tuba City Unified School District
Jeremy Curtis, Ganado Unified School District
Anderson Jones, Chinle Unified School District
Eugene Kirk, Window Rock Unified School District
Lee Zhonnie, Red Mesa Unified School District

Absent – Governing Board: Marshall Johnson, Pinon Unified School District
Lavina Smith, Kayenta Unified School District
Margaret Yazzie, Sanders Unified School District

2. Pledge of Allegiance

Board President Shingoitewa led the Pledge of Allegiance for Board members and attendees.

3. Welcome and Introductions

NATIVE District Superintendent Tsosie welcomed NATIVE Board members and attendees.

4. Citizens Present

In addition to the five Governing Board members, the NATIVE Superintendent, the NATIVE CTE Coordinator, the NATIVE Business Manager, the NATIVE Board Secretary, 1 CTE Director, and 1 community member, for a total of 11, were in attendance for all or part of the meeting.

5. Approval of the Agenda

Superintendent Tsosie presented and recommended approval of the agenda.

Motion to approve the agenda, as presented and recommended by Superintendent Tsosie, was made by Jeremy Curtis, and seconded by Lee Zhonnie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: Jo Donna Ward who is the manager of the Blue Coffee Pot and Jo D's Laundry is requesting the use of the NATIVE District Agricultural tractor. The tractor is going to be utilized to clear the arena for the July 5-6, 2018 rodeo in Kayenta. The Board members informed her they would discuss the details and she will be contacted on the decision.

6. Presentations and Reports

6.1. Superintendent's Report, included in the Board agenda packet, and was summarized by Superintendent Tsosie, who referenced the NATIVE District status, NATIVE Central Campus status, and Superintendent's calendar for May 2018 and June, 2018.

Motion to approve the Superintendent's Report, as presented and recommended by Superintendent Tsosie, was made by Jeremy Curtis, and seconded by Lee Zhonnie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

- 6.2. NATIVE CTE Coordinator's Report
CTE Coordinator's Report, included in the Board agenda packet, was summarized by CTE Coordinator Yazzie, who referenced the NATIVE District and CTE Coordinator's calendar for May 2018 and June, 2018.
- 6.3. Site CTE Director's Reports
Virginia Tsosie, Red Mesa HS CTE Director, presented the program status, teacher update, student enrollment and budget. There is a new superintendent at the school and other administrative positions have yet to be filled.
- 6.4. Board
 - 6.4.1. Upcoming Travel
Superintendent Tsosie presented the upcoming Board travel and advised Board members to contact Board secretary to request Board travel if interested in attending the ACTE/AZ Annual Conference.
- 6.5. Financial Report
Geri Begay, Business Manager, in concurrence with Charles Waite, Business Consultant, presented the 2018 monthly financial reports including cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. All expenditures are well within the budget. Business Manager Begay informed the Board the cash balance shown reflects recent funding received from the State. Superintendent Tsosie recommended approval of presented financial reports.
Motion to approve the financial reports as presented by Geri Begay, Business Manager, and recommended by Superintendent Tsosie, was made by Lee Zhonnie, and seconded by Jeremy Curtis. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

7. Consent Agenda

Superintendent Tsosie recommended approval of consent agenda. Superintendent Tsosie read the consent agenda items

- 7.1. Minutes of the NATIVE Governing Board regular meeting on May 30, 2018.
- 7.2. FY18 budget allocation requests (7.2.1) Tuba City HS—W. Begay.
- 7.3. Continuation of agreement for FY19 to purchase property loss, liability coverage services, and Prepaid legal services from the Arizona School Risk Retention Trust (ASRRT-The Trust), and to approve Superintendent as the Authorized Representative/Signature.
- 7.4. Superintendent Ron Tsosie and CTE Coordinator Jon Yazzie as evaluators for FY19.
- 7.5. Expenditures for meal purchases.
- 7.6. Accounts payable vouchers #8029, #8030 and payroll vouchers #24, #24.1 vouchers.
Motion to approve consent agenda items 7.1, 7.2, 7.3, 7.4, 7.5, and 7.6, as presented and recommended by Superintendent Tsosie, was made by Anderson Jones, and seconded by Lee Zhonnie. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

8. Executive Session: None.

9. Unfinished Business

- 9.1. Home Health Aide (DCW) Instructor position – update
Superintendent Tsosie presented the Home Health Aide Instructor position job description and will advertise in the Navajo Times and on the website. Superintendent Tsosie plans to find and present the candidate to the NATIVE Board at the July 2018 meeting. Board members discussed some basic logistics of the employee seeking.
- 9.2. Animal Systems/Veterinarian Instructor position – update
Superintendent Tsosie presented the Home Health Aide Instructor position job description and will advertise in the Navajo Times and on the website. Superintendent Tsosie plans to find and present the

candidate to the NATIVE Board at the July 2018 meeting. Board member Zhonnie inquired if the current veterinarian will be applying for the position which the Superintendent Tsosie will request he does. Superintendent Tsosie clarified that this future employee is going to be an employee of the NATIVE District and Superintendent will be the supervisor. Board members and NATIVE administrators discussed the financial aspect of this position with the NATIVE District and the satellite schools.

9.3. NATIVE Lodging Operation – update

Superintendent Tsosie reviewed the NATIVE Lodging plan of operation and presented the credit card machine that will be utilize for payment. Hogan 7 will be the office for guests to check in and out, store the linens, and cleaning supplies and cart. Advertisement has not been completed but there will be guests staying there this weekend. Superintendent Tsosie is currently seeking a software program that can be utilize to reserve rooms over the internet. The goal is for the hogans to be self sustaining.

9.4. 2018 NATIVE Board Retreat date and location.

Superintendent Tsosie presented multiple quotes from hotels in Flagstaff, Prescott, and Sedona to the Board member for cost comparison. Board members reviewed the quotes and have collectively decided have the Board Retreat from July 20-22, 2018 at Twin Arrows Navajo Casino Resort.

Motion to approve 2018 NATIVE Board Retreat date and location, as presented and recommended by Superintendent Tsosie, was made by Jeremy Curtis, and seconded by Lee Zhonnie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried

10. New Business

10.1. FY19 Proposed Capital and Expenditure Budget.

Business Manager Begay informed the Board members that it should be FY19 Proposed Capital and Expenditure Budget. Business Manager Begay reviewed the completed budget worksheets and application as required by the State of Arizona.

Motion to approve the FY19 Proposed Capital and Expenditure Budget, as presented and recommended by Superintendent Tsosie, was made by Jeremy Curtis, and seconded by Lee Zhonnie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

11. Next Meeting Agenda Items: Adoption of the FY19 Capital and Expenditure Budget approval and Board meeting reschedule to July 11, 2018.

12. Announcements: None.

13. The next regular Board meeting will be on Wednesday, July 18, 2018, at 10:00 AM at NATIVE District Central Campus, Kayenta, AZ.

The Board meeting has been rescheduled to Wednesday, July 11, 2018, at 10:00 AM at the NATIVE District Central Campus, Kayenta, AZ to adopt the FY19 Capital and Expenditure Budget and accommodate the Board members attending the ACTEAZ Summer Conference.

14. Adjournment

Motion to adjourn the Board meeting was made by Jeremy Curtis, seconded by Lee Zhonnie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

The Board meeting adjourned at 12:07 PM.

Dated this 20th day of June, 2018
Northeast Arizona Technological Institute of Vocational Education

A handwritten signature in blue ink, appearing to read 'R. Tsosie', is written over a faint, light blue horizontal line.

By Ron Tsosie, Superintendent