



NATIVE
 Northeast Technological Insistute of
 Vocational Education

Affidavit of Lost Receipt

Name of Traveler	Name of Vendor	City
Date of Receipt	Amount of Receipt	Vendor's Telephone Number
Description of Travel Expense		

While traveling for NATIVE on official State of Arizona business I incurred the expense described above. I have lost, misplaced, or did not receive the Receipt documenting payment. I am submitting this affidavit in lieu of the missing receipt.

I certify that these are proper charges for costs incurred while on office State of Arizona business and that I have not previously requested nor will I again request reimbursement for these expenses from NATIVE or any other source.

Traveler's Signature	Date
X	

Approval

Authorized Agent	Date
X	