|  |  |
| --- | --- |
| Contest | Job Interview |
| Skill Performance | This contest evaluates the understanding of employment procedures that a student will face in applying for positions in the occupational area for which he or she is training. The contest consists of Four parts. The first portion is receptionist evaluation, the completion of a job application, job portfolio and an in-depth job interview.Each contestant will be given a minimum of 5 minutes and a maximum of 8 minutes. |
| Team/Ind | Individual |
| Limits | 3 entries per school |
| Date/Location/Start Time | February 26; Tuba City HS; Front Office Conference Room; Appointment Times Begin at 9:00 AM |
| Attire | Contest requires Official Skills USA red blazer or Skills USA red jacket.See Skills USA Technical Standards for more information.(Contestants may not wear any attire that shows school name) |
| Job Portfolio | Resume, Cover letter, and Two Letters (2) of Recommendation, Three (3) professional references. |
| Facilitator Contact | Elaine Sombrero Elaine.Sombrero@kayenta.k12.az.us  |
| Supplied by Tech Committee | a. Detailed contest spec’s and scoresheetb. Timerc. Written testd. Job announcement and employment application form |
| Supplied by Contestant | 1. Job Packet (resume, cover letter and portfolio)
2. A job application will be filled out at the event with job announcement provided by committee.
3. Pen, pencils

No other material may be submitted by the contestant. |
| Other | **Contestants shall apply for position at the contest using NATIVE application.**In completing the personal résumé, cover letter and portfolio, contestants will use their own name, address, school, employment and occupational information.All information must be as accurate as possible.This contest is a state qualifier with the top 10 contestants from Region 8 moving on.  |