NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

NATIVE Special School Board Meeting

Date: **Wednesday, November 28, 2012**
Time: **9:00 AM (MST)**
Place: **NATIVE District Central Campus, Conference Room, NATIVE District, Kayenta, AZ**
One or more Governing Board members will participate via teleconference. The public will be able to attend at the NATIVE District office or may call (928) 697-2500 for teleconference information.

AGENDA

1. **CALL TO ORDER:** Board President Margaret Yazzie will call the meeting to order. Roll call by Board Secretary. Members may participate by conference call.

2. **CONSENT AGENDA:**
   - 2.1. **Consideration to approve minutes of the NATIVE Governing Board meeting on November 14, 2012
   - 2.2. **Consideration to approve site FY12 carryover and FY13 allocation budget requests
     - 2.2.1. Ganado HS—Doris Nelson
     - 2.2.2. Valley (Sanders) HS—Ted Goodluck
   - 2.3. **Consideration to approve revised FY13 NATIVE District Calendar and Central Campus calendar
   - 2.4. **Consideration to approve consultant fee to FY13 Fall Semester VCDL Katherine Reynolds R.N., Medical Terminology VCDL Instructor

3. **EXECUTIVE SESSION:** The Governing Board may vote to meet in executive session with regard to any item on this agenda pursuant to A.R.S. 38-431.03.A.1 relating to personnel decisions, Section 431.03.A.2 relating to the discussion of records exempt by law from public inspection (such as-student records), Section 38-431.03.A.3 for legal advice from the District's legal counsel

4. **NEW BUSINESS:**
   - 4.1. *Consideration to approve employment of NATIVE District Clerks

5. ***ADJOURNMENT**

**Denotes Action Items*
***Denotes Consent Agenda Items*

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Office of the Superintendent

MEMORANDUM

Date: November 20, 2012
To: NATIVE Governing Board Members
From: Karen C. Lesher, Superintendent
Re: Minutes from the November 14, 2012 Governing Board meeting

Minutes from the November 14, 2012 Governing Board meeting are presented for review.

It is recommended that the minutes be approved.

Back to Agenda

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (N.A.T.I.V.E.)
Regular Governing Board Meeting
Wednesday, November 14, 2012
Governing Board Room, Sanders USD, Sanders, AZ

Meeting

1. The regular meeting was called to order at 11:22 AM by Margaret Yazzie, President
   Present – Governing Board: Margaret Yazzie, Sanders Unified School District
   Eugene Kirk, Window Rock Unified School District *(teleconference)*
   Lavina Smith, Kayenta Unified School District *(teleconference)*
   Shannon Tooke, Tuba City Unified School District *(teleconference)*
   Mary Tom, Pinon Unified School District
   Absent – Governing Board: Theodore Allen, Chinle Unified School District
   Ambrose Shepherd, Ganado Unified School District
   Wallace Todacheeny, Red Mesa Unified School District

2. Board President Yazzie led the Pledge of Allegiance for Board Members and attendees.

3. Teddy Goodluck, Valley HS CTE Director, welcomed NATIVE Board Members and meeting attendees.

4. In addition to the five Governing Board Members, the NATIVE Superintendent, the NATIVE Business Manager, the NATIVE CTE Coordinator, and the NATIVE secretary, and 3 NATIVE site CTE directors, for a total of 12, were in attendance for all or part of the meeting.

5. Superintendent Lesher presented and recommended approval of the agenda

Mary Tom motioned to approve the agenda as presented and recommended by Superintendent Lesher, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: Woody Begay, Tuba City HS CTE Director recommended The Career Pathway Effect as a good resource for Board members and staff. He inquired about the FY13 budget cuts and questioned the reported Tuba City ADM.

6. Presentations and Reports:
   6.1. Superintendent's Report: The Superintendent's Report, included in the Board Agenda Packet DVD, was summarized by Superintendent Lesher. She thanked everyone for their attendance and briefly reported on the NATIVE status, district audit, Hogan project bid opening, NATIVE District budget and site allocations, Governing Board self evaluation, and the Superintendent's calendar for October, and the proposed November, 2012. Superintendent Lesher recommended approval of the presented Superintendent's report.

Motion to approve the Superintendent's report as presented and recommended by Superintendent Lesher was made by Mary Tom, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

   6.2. The Principal's Report, included in the Board Agenda Packet DVD, was noted by Superintendent Lesher.
   6.3. Board
      6.3.1. Travel Reports – 2011 Board travel reports to be reported in written format to be included in a future meeting packet
         6.3.1.1. Board member Kirk requested to report on his attendance at the ASBA Law Conference, September 6-8, 2012, Scottsdale, during the next regular Board meeting. Board member Allen was not in attendance to give a report.

Back to Agenda

6.3.1.2. Board members Yazzie and Tom reported on their attendance at the 43rd Annual Indian Education Association, October 18-21, 2012, Oklahoma City, Oklahoma. Board member Todacheeny was not in attendance to give a report.

6.3.1.3. ASBA County Meetings

6.3.1.3.1. Board member Kirk requested to report on his attendance at the ASBA Apache County, October 25, 2012, Window Rock USD, Fort Defiance during the next regular NATIVE Board meeting.

6.3.1.3.2. Board member Tom reported on her attendance to the ASBA Navajo County, October 24, 2012, Holbrook USD, Holbrook.

6.3.2. President Yazzie presented the upcoming Board travel and advised Board members to contact Board secretary to request Board travel if interested, to the ASBA-ASA Winter Conference.

6.4. Financial Report

Business Manager Waite presented the 2012/2013 monthly financial reports that included cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. All expenditures are well within the budget. Mr. Waite indicated that FY12 ending cash balances have been rolled over into FY13. Superintendent Lesher recommended approval of presented financial report.

Motion to approve the Financial report as presented and recommended by Superintendent Lesher, was made by Margaret Yazzie, seconded by Mary Tom. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

7. Consent Agenda

Superintendent Lesher recommended approval of consent agenda items. Superintendent Lesher read the consent agenda items into the minutes:

7.1. Minutes of the NATIVE Governing Board meeting on October 10, 2012.
7.2. FY13 budget requests for Tuba City HS (7.2.1.) and Red Mesa HS (7.2.2.).
7.3. Appointment of NATIVE Board President as ASBA Annual Conference, NATIVE delegate, and Board Vice President as alternate, Arizona Biltmore Resort, December 12-14, 2012.
7.4. NATIVE Special Board meeting on Wednesday, November 28, 2012, at 9:00 AM.
7.5. Consultant fee to FY13 NCCER Instructor Trainer, Robert Hollifield.
7.6. Extra duty pay for Red Mesa HS CTE Instructors to attend Arizona Department of Education FY13 Math In CTE Workshops for Lee T. Begay, Construction Teacher (7.6.1.), Hank Charleston, Welding Teacher (7.6.2.), Phillip M. Kraus, Marketing Teacher (7.6.3.), Katherine Stanford, Math Teacher (7.6.4.), Roland Lee, Math Teacher (7.6.5.)
7.7. Moved to regular agenda for consideration.
7.8. Expenditures for meal services.
7.9. Accounts payable vouchers #1316, #1317, #1318, #1319, payroll vouchers #8, #9.

Agenda item 7.7. Consideration to approve update Governing Board meeting and work session schedule was pulled from the Consent Agenda, as it requires additional discussion and possible revision. Motion to approve consent agenda items as presented and recommended by Superintendent Lesher was made by Shannon Tooke, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

7.7 It was recommended that the December 5, 2012 regular NATIVE Board meeting not occur as the December Board agenda items can be included in with the November 28 Special Board meeting. The next regular Board meeting will be in January 9, 2013. Superintendent Lesher advised that the recommendation is at the discretion of the Board. Motion to approve not to have the December 5, 2012 NATIVE Board meeting as discussed was made by Shannon Tooke, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

8. Executive Session:

The Board did not go into executive session.

Back to Agenda

9. Unfinished Business

9.1. Superintendent Lesher presented the Board travel to attend the "Native American Grant School Association 17th Annual Conference", December 13-15, 2012, Las Vegas, Nevada.

Motion to deny the Board travel to attend the "Native American Grant School Association 17th Annual Conference", December 13-15, 2012, Las Vegas, Nevada was made by Shannon Tooke, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried. Travel denied.

10. New Business

10.1. Superintendent Lesher presented employment of NATIVE Central Campus Culinary Arts Teacher Chad Allen. Superintendent Lesher recommended approval of employment of NATIVE Central Campus Culinary Arts Teacher Chad Allen.

Motion to approve employment of NATIVE Central Campus Culinary Arts Teacher Chad Allen as presented and recommended by Superintendent Lesher was made by Shannon Tooke, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

10.2. Superintendent Lesher presented employment of NATIVE Central Nursing Program part time Teacher Susan Gay. Superintendent Lesher recommended approval of employment of NATIVE Central Campus Nursing Program part time Teacher Susan Gay.

Motion to approve employment of NATIVE Central Campus Nursing Program part time Teacher Susan Gay as presented and recommended by Superintendent Lesher was made by Shannon Tooke, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

10.3. Superintendent Lesher presented creation of Substitute Teacher position and job description. Superintendent Lesher recommended creation of Substitute Teacher position and job description.

Motion to approve creation of Substitute Teacher position and job description as presented and recommended by Superintendent Lesher was made by Shannon Tooke, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

10.4. Superintendent Lesher presented the recommended construction contractor bid for Hogan Project as Redden Construction. Superintendent Lesher recommended approval of construction contractor bid for Hogan Project as Redden Construction. Complete bid packets were made available for Board review.

Motion to approve construction contractor bid for Hogan Project as Redden Construction as presented and recommended by Superintendent Lesher was made by Eugene Kirk, seconded by Shannon Tooke. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

11. Next Meeting Agenda Items: The next meeting will be a Special Board meeting on Wednesday, November 28, 2012 at 9:00 AM via teleconference, or Board members may attend in person at the NATIVE District Central Campus. Written 2011 Board travel reports, FY13 allocation site budget requests, possible recommendation to hire NATIVE clerk, and Skills NATIVE expenditure request.

12. Announcements: None.

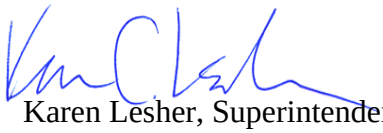
13. The next regular Board meeting will be a Special Board meeting on Wednesday, November 28, 2012 at 9:00 AM via teleconference, or Board members may attend in person at the NATIVE District Central Campus.

14. Motion to adjourn meeting was made by Eugene Kirk, seconded by Shannon Tooke at 12:09 PM. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Back to Agenda

Dated this 14th day of November, 2012
Northeast Arizona Technological Institute of Vocational Education

By 
Karen Lesher, Superintendent

Work Session Notes:
Board members Kirk, Smith, and Tooke left after Board meeting adjournment, leaving two members in attendance for the work session. The NATIVE Superintendent, the NATIVE Business manager, the NATIVE CTE coordinator, the NATIVE secretary and two site CTE directors were in attendance. Business Manager presented a detailed presentation of the FY13 NATIVE District and site allocations. Site concerns were addressed. Work session ended.

Back to Agenda

Northeast Arizona Technological Institute of Vocational Education

BUDGET REQUEST FOR FY13

P.O. Box 710, Kayenta, Arizona 86033 928-697-2500

Site CTE Director	School Site, District	FY12 Carryover M&O, 610, FY13 Allocation
Doris Nelson	Ganado HS, Ganado USD 20	FY12 C/O M&O 47,710.63, FY12 C/O 610: 3,410.88,

FY12 TOTAL C/O $51,121.51, FY13 Allocation $129,283.53, TOTAL $180,405.04

Function Code Instruction 1000	Object Code	Description	Program(s) Impacted and Goal Impacted	Latest FY13 Approved Budget	Requested Changes	FY13 Budget Request
Salaries	6100	Certified Nursing Assistant and Welding teachers (FTE *pending revision*), AG (FTE .50)	CNA, Welding, AG 1, 2,		$ 76,677.50	$ 76,677.50
Employee Benefits	6200	Benefits for Nursing Assistant, Welding (*pending revision*), and AG	CNA, Welding, AG 1, 2,		$ 27,831.38	$ 27,831.38
Purchased Prof Services	6300					$ -
Prchsd Property Services	6400					$ -
Other Purchased	6500					$ -
Supplies	6600	General Supplies for Instruction	NATIVE Programs 2 3 4	$ 12,283.09	$ 9,098.85	$ 21,381.94
Other Expenses	6800	Students Travel and Registration and DE tuition expenses	NATIVE Programs 3 4 6	$ 8,000.00	$ 6,000.00	$ 14,000.00
			SUBTOTAL INSTRUCTION 1000	$ 20,283.09	$ 119,607.73	$ 139,890.82
Support Services 2100, 2200, 2600 - 2900						
Salaries	6100	PD stipends for Math in CTE training on Saturdays for AG teacher	Agriscience 2, 12		$ 2,000.00	$ 2,000.00
Employee Benefits	6200	Benefits for AG teacher participation in PDs	Agriscience 2, 12		$ 375.80	$ 375.80
Purchased Prof Services	6300	Registration fees for CTE teachers and staff include Math in CTE-AG	NATIVE Programs 2 3 8	$ 2,500.00	$ 800.00	$ 3,300.00
Prchsd Property Services	6400					$ -
Other Purchased	6500	Travel expenses for CTE teachers and staff	NATIVE Programs 2 3 8	$ 2,500.00	$ 3,000.00	$ 5,500.00
Supplies	6600					$ -
Other Expenses	6800					$ -
			SUBTOTAL SUPPORT SERVICES 2100, 2200, 2600-2900	$ 5,000.00	$ 6,175.80	$ 11,175.80
Support Services - Admin 2300, 2400, 2500						
Salaries	6100	NATIVE-JTED Secretary--Classified (FTE .5)	NATIVE Programs 5 6	$ 14,800.50	$ -	$ 14,800.50
Employee Benefits	6200	NATIVE-JTED Secretary--Benefits (FTE .5)	NATIVE Programs 5 6	$ 6,627.04	$ -	$ 6,627.04
Purchased Prof Services	6300	Registration fees for CTE/NATIVE Satellite Director	NATIVE Programs 8 9 11	$ 500.00	$ -	$ 500.00
Prchsd Property Services	6400			$ -		$ -
Other Purchased	6500	Travel expenses for CTE/NATIVE Satellite Director	NATIVE Programs 8 9 11	$ 500.00	$ 500.00	$ 1,000.00
Supplies	6600			$ -		$ -
Other Expenses	6800			$ -		$ -
			SUBTOTAL NON-INSTRUCTIONAL SERVICES - 2300, 2400, 2500	$ 22,427.54	$ 500.00	$ 22,927.54
Operation for Non-Instructional Services--3000						
Salaries	6100					$ -
Employee Benefits	6200					$ -
Purchased Prof Services	6300					$ -
Purchased Prof Services	6400	Repairs & Maintenance on CTE Equipment and AG truck	NATIVE Programs 4		$ 3,000.00	$ 3,000.00
Purchased Prof Services	6500					$ -
Supplies	6600					$ -
Other Expenses	6800					$ -
			SUBTOTAL NON-INSTRUCTIONAL SERVICES - 3000	$ -	$ 3,000.00	$ 3,000.00
			TOTAL M&O	$ 47,710.63	$ 129,283.53	$ 176,994.16

Back to Agenda

Function Code	Object Code	Description	Program(s) Impacted and Goal Impacted	Latest FY13 Approved Budget	Requested Changes	FY13 Budget Request
Unrestricted Capital (610)						
Property	6700	Mac Pro 2.8GHz Quad-Core Intel Xeon (2)	Graphics Design/ Multimedia Tech 1 3 4	$ -	$ -	$ -
Property	6700	Apple LED Cinema Display (27-inch flat panel) (2)	Graphics Design/ Multimedia Tech 1 3 4	$ -	$ -	$ -
Property	6700	iMac 27-inch; 2.7GHz quad-core Intel (Core i5 (11)	Graphics Design/ Multimedia Tech 1 3 4	$ 2,031.00	$ -	$ 2,031.00
Property	6700	Apple Thunderbolt cable (2.0 m) (11)	Graphics Design/ Multimedia Tech 1 3 4	$ 49.00	$ -	$ 49.00
Property	6700	OS X Lion Volume Licenses: 20+ seats, price per seat (40)	Graphics Design/ Multimedia Tech 1 3 4	$ -	$ -	$ -
Property	6700	TAX and Shipping/Handling	Graphics Design/ Multimedia Tech 1 3 4	$ 230.88	$ -	$ 230.88
Property	6700	Universal Series Seating, Low Back 1 1/2" Dome (20)	Culinary Arts 4 6	$ 1,000.00	$ -	$ 1,000.00
Property	6700	TAX and Shipping/Handling	Culinary Arts 4 6	$ 100.00	$ -	$ 100.00
Property	6700					$ -
Property	6700					$ -
Property	6700					$ -
Property	6700					$ -
			TOTAL UNRESTRICTED CAPITAL - 610	**$ 3,410.88**	**$ -**	**$ 3,410.88**
Soft Capital (625)						
Property	6700					$ -
Property	6700					$ -
Property	6700					$ -
Property	6700					$ -
Property	6700					$ -
Property	6700					$ -
Property	6700					$ -
			TOTAL SOFT CAPITAL (625)	**$ -**	**$ -**	**$ -**
			TOTAL M&O, 610 AND 625	**$ 51,121.51**	**$ 129,283.53**	**$ 180,405.04**

Back to Agenda

Northeast Arizona Technological Institute of Vocational Education

BUDGET REQUEST FOR FY13

P.O. Box 710, Kayenta, Arizona 86033 928-697-2500

Site CTE Director	School Site, District	FY12 M&O, 610, 625 Carryover	FY13 Allocation 001 & 610
Ted Goodluck	Valley H.S. Sanders USD#18	FY13 Allocation	$67,575.05

Function Code Instruction 1000	Object Code	Description	Program(s) Impacted	Program Goal #	FY13 Budget Request
Salaries	6100	Agriculture Teacher	Agriculture	11	$ 38,000.00
Employee Benefits	6200	Agriculture Teacher benefits	Agriculture	11	$ 7,000.00
Purchased Prof Services	6300	CTSO Dues	all appved. progs.	2.5.6	$ 4,000.00
Prchsd Property Services	6400				$ -
Other Purchased	6500				$ -
Supplies	6600	Instuctional Supplies & Materials to meet the needs of VHS-CTE Level I,II,III programs so that students may meet state standards and other requirements.	all appved. progs.	2,3,6,9	$ 5,952.05
Other Expenses	6800	Student Travel	all appved. progs.	2,3,5,6	$ 8,000.00
				SUBTOTAL INSTRUCTION 1000	$ 62,952.05
Support Services 2100, 2200, 2600 - 2900					
Salaries	6100	CTE Local Director	all appved. progs.	1,8,9	$ 2,150.00
Employee Benefits	6200	CTE Local Director benefits	all appved. progs.	1, 8	$ 473.00
Purchased Prof Services	6300	CTE Data Collector	all appved. progs.	1,4,8	$ 2,000.00
Prchsd Property Services	6400				$ -
Other Purchased	6500				$ -
Supplies	6600				$ -
Other Expenses	6800				$ -
				SUBTOTAL SUPPORT SERVICES 2100, 2200, 2600-2900	$ 4,623.00
Support Services - Admin 2300, 2400, 2500					
Salaries	6100				$ -
Employee Benefits	6200				$ -
Purchased Prof Services	6300				$ -
Prchsd Property Services	6400				$ -
Other Purchased	6500				$ -
Supplies	6600				$ -
Other Expenses	6800				$ -
				SUBTOTAL NON-INSTRUCTIONAL SERVICES - 2300, 2400, 2500	$ -
Operation for Non-Instructional Services--3000					
Salaries	6100				$ -
Employee Benefits	6200				$ -
Purchased Prof Services	6300				$ -
Purchased Prof Services	6400				$ -
Purchased Prof Services	6500				$ -
Supplies	6600				$ -
Other Expenses	6800				$ -
				SUBTOTAL NON-INSTRUCTIONAL SERVICES - 3000	$ -
				TOTAL M&O	$ 67,575.05

Back to Agenda

Function Code	Object Code	Description	Program(s) Impacted	Program Goal #	FY13 Budget Request
Unrestricted Capital (610)					
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
				TOTAL UNRESTRICTED CAPITAL – 610	**$ –**
Soft Capital (625)					
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
Property	6700				$ –
				TOTAL SOFT CAPITAL (625)	**$ –**
				TOTAL M&O, 610 AND 625	**$ 67,575.05**

Back to Agenda

Goals: Check the Goals listed below that you will be addressing OR add one or two site goals in space provided.

- [x] GOAL 1: LOCAL PLAN FOR CTE – Provide a Coherent Sequence Of Instruction in Career and Technical Education programs. [§135(b)(1)] List all of your CTE programs and the related courses offered in the Coherent Sequence Of Instruction to deliver all state designated standards. [§122(c)(1)(A)].Provide teachers and students with strong experience in and understanding of all aspects of an industry, including internships and technology training [§134(b)(3)(C)] [§135(b)(5)(B)(C)(D)].
- [x] GOAL 2: PERFORMANCE LEVELS – Carry out Career and Technical Education programs to meet state/local/JTED adjusted levels of performance. [§134(b)(2)] Implement evaluations of Career and Technical Education programs, including assessment of how the needs of special populations are being met. [§135(b)(6)]. Integrate NATIVE JTED evaluations, meet or exceed criteria, and continuously improve program performance.
- [x] GOAL 3:SKILL ATTAINMENT – Improve academic and technical skills of Career and Technical Education students through integration of academics with Career and Technical Education programs. [§134(b)(3)(B)] Teach Career and Technical Education students the same rigorous and challenging academic standards as all other students, and encourage CTE students to enroll in rigorous courses. [§134(b)(3)(D)(E)] [§135(b)(1)] and participate in SkillsUSA and SkillsNATIVE
- [x] GOAL 4: PROGRAM IMPROVEMENT – Based upon the State Program of Study models, eligible recipient must begin planning to participate in at least one Program of Study as described in §122(c)(1)(A), §134(b)(3)(A) and §135(b)(1). Develop, improve, expand technology in Career and Technical Education programs [§135(b)(4)(7)].
- [x] GOAL 5: INVOLVE STAKEHOLDERS – Strengthen collaboration with stakeholders, especially those from busness and industry, as well as inform and involve parents, students, academic and CTE teachers, faculty, administrators, career guidance, and academic counselors, administrators, representatives of business and industry, labor organizations, representatives of special populations and other interested individuals in the development, implementation, and evaluation of Career and Technical Education programs, including programs of study. [§134(b)(5)] [§135(c)(1)]
- [x] GOAL 6: ACCESS/PROGRESS/SUCCESS FOR SPECIAL POPULATIONS – Prevent discrimination against special populations. [§134(b)(9)] Identify and adopt strategies to overcome barriers to access/success for special populations. [§134(b)(8)(A)] Provide programs designed to enable special populations to meet state/local adjusted levels of performance [§134(b)(8)(B)]. Provide activities to prepare special populations for self-sufficiency. [§134(b)(8)(C) and [§135(b)(9)]
- [x] GOAL 7: NONTRADITIONAL TRAINING – Promote preparation for nontraditional fields. [§134(b)(10)]
- [x] GOAL 8: PROFESSIONAL DEVELOPMENT – Provide comprehensive professional development (including initial teacher preparation) for career and technical education, academic, guidance, and administrative personnel, including training for integration of rigorous academic standards with relevant CTE. [§134(b)(4)] [§135(b)(5)]
- [x] GOAL 9: ARTICULATION – Link secondary and postsecondary Career and Technical Education programs including offering at least one Program of Study that may include the opportunity for secondary education students to participate in dual or concurrent enrollment programs or other ways to acquire postsecondary education
- [ ] GOAL 10: CAREER GUIDANCE – Provide career guidance and academic counseling for Career and Technical Education students.[§134(b)(11)]
- [x] GOAL 11: FACULTY RECRUITMENT AND RETENTION – Provide efforts to improve recruitment and retention of CTE teachers, faculty, counselors, those groups underrepresented in the teaching professions. [(§134(b)(12)]
- [ ] GOAL 12: TECHNOLOGY/VIDEO CONFERENCING DISTANCE LEARNING– Develop, improve, or expand usage in Career and Technical Education. [§135(b)(4)(C)]
- [ ] GOAL A: SITE GOAL (Site may add a goal if needed):
- [ ] GOAL B: SITE GOAL (Site may add a goal if needed):

Back to Agenda

TOTAL NUMBER OF SITE HS TEACHERS	6
NUMBER OF CTE STUDENTS ENROLLED (Current Year)	246
TOTAL NUMBER OF SITE HS STUDENTS ENROLLED (Current Year)	269
PERCENT OF STUDENTS ELIGIBLE FOR FREE/REDUCED LUNCH AT SITE	9400%
SITE: STUDENT /TEACHER RATIO (Number of students/number of teachers)	41-1
SITE: HS STUDENT / COMPUTER RATIO (# of students/# of computers)	six to one
SITE HIGH SCHOOL IDENTIFIED AS EXCELLING	no
SITE HIGH SCHOOL IDENTIFIED AS PERFORMING PLUS	no
SITE HIGH SCHOOL IDENTIFIED AS HIGHLY PERFORMING OR PERFORMING	no
SITE HIGH SCHOOL IDENTIFIED AS UNDERPERFORMING	yes
SITE SCHOOL MADE AYP FOR FY12	no

A. List of approved site high school programs/courses to be offered through NATIVE District is in Attachment "C" of current IGA. Site will report

Program	Site Course Name	Teacher Name	Approved by ADE	Enrollment--Fall Semester & YR Long
Agricultural Business Mgmt-Agriscienc	Animal Systems-Oct C	Kim Yazzie	Approved	Yr Long
Drafting & Design Technologies	Architectural Drafting-Opt A	Marcus Forrester	Approved	Yr Long
Construction Technologies	Adv. Construction Technologies Opt A	Ted Goodluck	Approved	Yr long
Graphic Communication	Graphic Design Opt B	Stuart Noggle	Approved	Yr Long
Nursing Services		NPC Instructor	Approved	Yr Long
Welding Technologies		Dora Speirs	Approved	Yr Long
Culinary Arts		Amanda McCarrell	NOI	Yr Long

Back to Agenda

B. NATIVE CTE programs NEEDED at site or AVAILABLE to be broadcast from site through NATIVE Distance Learning network.

Program Name	Course Name (if available for broadcast)	Need VCDL training	Available for broadcast
		Teacher name:	
		Teacher name:	
		Teacher name:	

C. NATIVE CTE programs NEEDED from a site or Community College over the NATIVE Video Conferencing Distance Learning network.

Class Name and Course Number	Semester (Fall, Sprg, All Yr)	Anticipated number of students
Nursing Services	Spring	16

Back to Agenda

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Office of the Superintendent

MEMORANDUM

Date: November 19, 2012
To: NATIVE Governing Board Members
From: Karen C. Lesher, Superintendent
Re: Revised FY13 NATIVE District Calendar

The FY13 NATIVE District calendar needs clarification for the Central Campus instructional days, 190 days teacher contract days, 260 days (12 month) employee contract days, and professional growth days when students are not in school. The revised calendar fulfills the Arizona Department of Education requirements of 180 school days and clarifies work and student days for students, parents, teachers, and staff. No other changes were made. Revised changes are identified highlighted yellow. The following shows a monthly breakdown:

	Instructional Days	190 days Teacher contract days	12 month employee contract days
July	0	2	21
August	20	23	23
September	19	19	19
October	21	23	23
November	16	16	20
December	15	15	20
January	18	18	21
February	19	19	19
March	16	16	21
April	22	22	22
May	14	17	22
June	0	0	20
Holidays			9
Totals	**180**	**190**	**260**

It is recommended that the revised FY13 NATIVE District calendar be approved as presented.

Back to Agenda

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Calendar 2012-13

Satellites: Chinle USD, Ganado USD, Kayenta USD, Pinon USD, Red Mesa USD, Sanders USD, Tuba City USD, Window Rock USD

H = No school
P = Professional Growth Day
N = NATIVE Board Meeting
C = Holiday
SN = Skills NATIVE

4 Independence Day-Holiday
11 NATIVE Board Meeting
15-18 2012 Vocational Conference Tucson, AZ
30 New Teachers Report for Work

2 days — SY Teachers
21 days — 12 Month Emp

JULY 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2013

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

New Year's Day-Holiday 1
Winter Break 1-4
School Resumes 7
NATIVE Board Meeting 9
Report Cards Sent Home 11
ADM Enrollment Count 17
Martin Luther King, Jr. Day-Holiday 21

18 Instructional Days
18 days – SY Teachers
21 days – 12 Month Emp

1-3 Teacher Orientation
6 First Day of School
8 NATIVE Board Meeting

20 Instructional Days
~~20~~ 23 days – SY Teachers
23 days – 12 Month Emp

AUGUST 2012

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2013

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Parent/Teacher Conference 6-7
Progress Reports Sent Home 8
Half Day Professional Growth Day 8
NATIVE Board Meeting 13
Presidents Day-Holiday 18
AIMS (Writing/Reading) 25-26
Skills NATIVE, Pinon 28

19 Instructional Days
19 days – SY Teachers
19 days – 12 Month Emp

3 Labor Day-Holiday
12 NATIVE Board Meeting
14 Progress Reports Sent Home
14 Half Day Professional Growth Day
19-20 Parent/Teacher Conferences

19 Instructional Days
19 days – SY Teachers
19 days – 12 Month Emp

SEPTEMBER 2012

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MARCH 2013

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Half Day Professional Growth Day 8
Daylight Savings Time Begins 10
Spring Break 11-15
NATIVE Board Meeting 13
Progress Reports/Report Cards Sent Home 22

16 Instructional Days
16 days – SY Teachers
21 days – 12 Month Emp

1 ADM Enrollment Count
5 No School-PGD
10 NATIVE Board Meeting
12 Progress Reports/Report Cards Sent Home
23-25 AIMS (Writing/Reading/Math)
26 No School-PGD

21 Instructional Days
23 Teacher Days
23 YL Teacher Days

OCTOBER 2012

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

AIMS (Math/Science) 8-9
NATIVE Board Meeting 10
Progress Reports Cards Sent Home 12

22 Instructional Days
22 days – SY Teachers
22 days – 12 Month Emp

4 Daylight Savings Time Ends
12 Veteran's Day-Holiday
14 NATIVE Board Meeting
16 Progress Reports Sent Home
~~19 No School-PGD~~
19-23 Thanksgiving Break
22 Thanksgiving Break-Holiday

16 Instructional Days
16 days – SY Teachers
20 days – 12 Month Emp

NOVEMBER 2012

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	~~19~~	20	21	22	23	24
25	26	27	28	29	30	

MAY 2013

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	~~28~~	29	30	31	

NATIVE Board Meeting 8
Report Cards Sent Home 17
High School Graduation 18
Last Day of School/Early Release 20
Memorial Day-Holiday 27

14 Instructional Days
17 days – SY Teachers
22 days – 12 Month Emp

7 Half Day Professional Growth Day
12 NATIVE Board Meeting
24-31 Winter Break
25 Christmas Day-Holiday

15 Instructional Days
15 days – SY Teachers
20 days – 12 Month Emp

DECEMBER 2012

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2013

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	2
30						

NATIVE Board Meeting 12

20 days – 12 Month Emp

School Days 180
Snow Days 6
School Year Teacher Days 190

12 Month Emp Days plus 9 Holidays 260

NATIVE Governing Board Consideration on September 28, 2012

Back to Agenda

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Office of the Superintendent

MEMORANDUM

Date: November 19, 2012
To: NATIVE Governing Board Members
From: Karen C. Lesher, Superintendent
Re: 2013 VCDL Medical Terminology Instructor consultant fee

Video Conferencing Distance Learning (VCDL) classes are broadcast and received using the NATIVE VCDL network during 2012-2013.

FY13 fall VCDL Medical Terminology instructor Katherine Reynolds qualifies for the indicated consultant fee to cover the extra duty time required to successfully broadcast and teach the Medical Terminology VCDL classes to 87 students. In addition to instruction, scheduling of tests, grading student work and assessments, Ms. Reynolds is the teacher of record for seven NATIVE sites.

Ms. Reynolds qualifies for an amount of $3,570.00 for Fall, 2012 VCDL Medical Terminology instruction. Ms. Reynolds will have taught seven Medical Terminology classes via Video Conferencing Distance Learning network. The VCDL fee of $3,570.00 is from the NATIVE consultant pay schedule. The Board approved pay schedule follows this memo.

It is recommended that the NATIVE Board approve the consultant fee for fall 2012 Nursing Program classes Katherine Reynolds as presented.

Back to Agenda

Northeast Arizona Technological Institute of Vocational Education
APPROVED VCDL EXTRA DUTY CHART

Amount	Broadcast CTE Teacher	No of VCDL classes taught per day
$1,530.00	X	1
$2,550.00	X	2
$3,060.00	X	3
$3,570.00	X	4

Amount (per class)	CTE Teacher in team taught class	Total No of VCDL remote sites participating
$765.00	X	1-3
$1,020.00	X	3-8

Amount	Facilitator in remote VCDL class	Total No of students
$1,020.00	X	1-8
$1,275.00	X	9-18
$1,530.00	X	More than 18

Amount (per school year)	CTE Director	Total Number of site VCDL classes
$1,275.00	X	1
$1,530.00	X	2-4
$1,785.00	X	5-6
$2,040.00	X	7 or more

NATIVE Board approved May, 2011 during a regular Governing Board meeting

Back to Agenda

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Office of the Superintendent

MEMORANDUM

Date: November 20, 2012
To: NATIVE Governing Board Members
From: Karen C. Lesher, Superintendent
Re: NATIVE District Clerk Position

NATIVE District Governing Board approved the clerk resignation during the July 11, 2012 NATIVE Board meeting. NATIVE District administration advertised the position beginning Monday, October 22, 2012, and accepted applications until Monday, November 5, 2012.

Interviews were conducted on Tuesday, November 20, 2012 by an interview team of three. Two candidates, Mr. Jonah Burns and Ms. Glee Belone met the requirements for the position as described in the Board approved position description. Mr. Burns and Ms. Belone will be available part time, and their combined weekly hours will not exceed one (1) full time position.

Background checks passed, and interview responses gave evidence that they will be able to perform the duties as required.

Personnel Action Forms for each candidate follow.

It is recommended that the Governing Board approve Jonah Burns for one part time Clerk position and Glee Belone for one (1) part time Clerk position, for the equivalent of one (1) full time clerk position.

Back to Agenda

Northeast Arizona Technological Institute of Vocational Education

EMPLOYEE RECOMMENDATION:

Name: Jonah Burns	Date: November 20, 2012
Work Site: District Office, Kayenta, AZ	Supervisor: Brd/Supt Secretary

EMPLOYEE STATUS:

☐ Administrative	☐ Certified	☐ Facilitator	☒ Classified	☐ Other

ACTION REQUIRED:

☐ New Employee/New Position	☐ Present Employee/New Position
☒ New Employee/Authorized Vacant Position	☐ Present Employee/Authorized Vacant Position
☐ Change of Hours	☐ Performance Contract Request Stipend
☐ Other:	

SALARY INFORMATION:

☐ Admin Salary Schedule	Grade:	Step:	$
☐ Certified Salary Schedule	Grade:	Step:	$
☒ Support Staff Salary Schedule	Grade: 1	Step: 1	$ 8.25 hr
☐ Other	Grade:	Step:	$
☐ Basic Insurance Benefits			

CONTRACT INFROMATION:

Position Title: Part time Clerk	
Length of Work Agreement: Days as needed, 20 hrs/week	Contract Days:
Prorated Contract Days/Months:	Per Day Rate: $
Hourly Rate (if applicable): $ 8.25	Hours per Day (if applicable):
Beginning Date: November 29, 2012	

SIGNATURES OF CONFIRMATION AND APPROVAL:

NATIVE Superintendent of Schools:
Date: November 20, 2012

Back to Agenda

Northeast Arizona Technological Institute of Vocational Education

EMPLOYEE RECOMMENDATION:

Name: Glee Belone	Date: November 20, 2012
Work Site: District Office, Kayenta, AZ	Supervisor: Brd/Supt Secretary

EMPLOYEE STATUS:

☐ Administrative	☐ Certified	☐ Facilitator	☒ Classified	☐ Other

ACTION REQUIRED:

☐ New Employee/New Position	☐ Present Employee/New Position
☒ New Employee/Authorized Vacant Position	☐ Present Employee/Authorized Vacant Position
☐ Change of Hours	☐ Performance Contract Request Stipend
☐ Other:	

SALARY INFORMATION:

☐ Admin Salary Schedule	Grade:	Step:	$
☐ Certified Salary Schedule	Grade:	Step:	$
☒ Support Staff Salary Schedule	Grade: 1	Step: 1	$ 8.25 hr
☐ Other	Grade:	Step:	$
☐ Basic Insurance Benefits			

CONTRACT INFROMATION:

Position Title: Part time Clerk	
Length of Work Agreement: Days as needed, 20 hrs/week	Contract Days:
Prorated Contract Days/Months:	Per Day Rate: $
Hourly Rate (if applicable): $ 8.25	Hours per Day (if applicable):
Beginning Date: November 29, 2012	

SIGNATURES OF CONFIRMATION AND APPROVAL:

NATIVE Superintendent of Schools:
Date: November 20, 2012

Back to Agenda